

KWIB Calendar 2015-16 (Under General: Green - added on dates/ Red -- to be deleted)

General	Piikoi A & B	EXECUTIVE	OED	Youth Council	Moikeha	Consortium	Moikeha
2 nd Thursdays	12-2pm	3 rd Thursdays	3-4:30pm	Last Wednesdays	1:45pm-3pm	2 nd Wednesdays	8am-9:30am
Jan 8 Jan 22	A & B OCET 105			Jan 28	Moikeha		
March 12	TBA	Feb 19	OED	Feb 25 Mar 25	Moikeha Moikeha	Feb 11	Moikeha
April 9	A & B	Apr 16	OED	Apr 29 May 27	Moikeha Moikeha	Apr 8	Moikeha
May 14	TBA						
July 9	A & B	June 18	OED	June 24 July 29	Moikeha Moikeha	Jun 10	Moikeha
Sept. 10	TBA	Aug 20	OED	Aug 26 Sept 30	Moikeha Moikeha	Aug 12	Moikeha
Oct. 8	A & B	Oct 15	OED	Oct 28	Moikeha	Oct 14	Moikeha
Nov. 12	TBA			Nov 25	Moikeha		
2016		Dec 17	OED	Dec 30	Moikeha	Dec 9	Moikeha
Jan 14	A & B	2016		2016 Jan 27	Moikeha	2016	
March 10	TBA	Feb 18	OED	Feb 24 Mar 30	Moikeha Moikeha	Feb. 10	Moikeha
April 14	A & B	Apr 21	OED	Apr. 27	Moikeha	Apr. 13	Moikeha

WIA Chair of KWIB's 1998 to Present

- | | |
|---------------------------|-----------------------|
| 1. Tad Muira | 1998 - 2002 |
| 2. Jonathan Chun | 2002 - 2006 |
| 3. Irving Soto | 2006 – 2008 |
| 4. Randy Francisco | 2008 – 2010 |
| 5. Steven Lupkes | 2010 – Present |

Youth Council Chairs

- | | |
|----------------------------|-----------------------|
| 1. Remi Meints | - 2012 |
| 2. Leialoha Sanchez | 2012 - Present |

Ferrocement Water Tank & Rainwater Harvesting System	20	5 weeks	OCET Schedule	\$230.00	None
Flagger Training	4	1 day	OCET Schedule	\$95.00	None
Forklift Certification Training	6	1 day	OCET Schedule	\$95.00	None
Forklift Certification Training (new certification)	14	1.5 days	OCET Schedule	\$195.00	None
Fruit Growers Conference: Pineapple Pests and Diseases, Plant Diseases of Fruits, Papaya Pest Management, Tropical Fruits, Fruit Fly Control	6.75	1 day	OCET Schedule	\$35.00	None
Fundamentals of Backyard Aquaculture	32	8 weeks	OCET Schedule	\$300.00	None
Fundamentals of Management	7	1 day	OCET Schedule	\$239.00	None
Introduction to GPS & GIS	25	5 weeks	OCET Schedule	\$163.00	None
GarageBand	7	1 week	OCET Schedule	\$100.00	None
Getting Your Job Search Started	8	1 day	OCET Schedule	\$75.00	None
Go Farm Kauai	130	22 weeks	OCET Schedule	\$85.00	None
Grant Writing	12	3 weeks	OCET Schedule	\$118.00	None
Growing Your Ag Business from the Ground Up	21	4 weeks	OCET Schedule	\$299.00	None
Hawaii Motorcycle Safety Education Program (HIMSEP)	19	3 weeks	OCET Schedule	\$200.00	None
Hazardous Communication	3	1 day	OCET Schedule	\$65.00	None
HazMat Transportation	4	1 day	OCET Schedule	\$115.00	None
HAZWOPER	40	4 weeks	OCET Schedule	\$500.00	None
HAZWOPER First Responder	8	1 day	OCET Schedule	\$150.00	None

Organic Growing	20	4 weeks	OCET Schedule	\$500.00	None
Organic Growing	20	4 weeks	OCET Schedule	\$500.00	None
Outlook 2010 Level 1	12	2 weeks	OCET Schedule	\$110.00	None
Outlook 2010 Level 2	12	2 weeks	OCET Schedule	\$110.00	None
Personal Protective Equipment Violations	2	1 day	OCET Schedule	\$35.00	None
Personal Fitness Trainer Certification	63	9 weeks	OCET Schedule	\$899.00	None
Pest Control - Vertebrate Pests	2	1 day	OCET Schedule	\$35.00	None
Pesticide Violations and Label Interpretations	2	1 day	OCET Schedule	\$30.00	None
Plant Management: Facilities Engineering	84	4 weeks	OCET Schedule	\$2,500.00	None
Plant Pest Management,	6	3 weeks	OCET Schedule	\$90.00	None
Plumbers License Renewal	4	1Week	OCET Schedule	9/6/2014- 3/7/2015, \$170	None
PowerPoint 2010 Level 1	14	2 weeks	OCET Schedule	\$175.00	None
Pre-Supervisory Training	8	1 week	OCET Schedule	\$135.00	None
Introduction to Plant Operations (for Biomass)	90		OCET Schedule	\$975.00	None
Process Technology	TBA	14 Months	OCET Schedule	\$2,400.00	None
Quickbooks	15	2 weeks	OCET Schedule	\$299.00	None
Quickbooks Advanced	4	1day	OCET Schedule	\$69.00	None
Quickbooks Payroll	4	1 day	OCET Schedule	\$69.00	None
Scaffolding Competent Person	8	1 day	OCET Schedule	\$195.00	None

Liberal Arts: Associate in Arts	60 Credits		KCC catalog	\$114/credit & \$248/credit during summer	None
Liberal Arts: Hawaiian Studies	60 Credits		KCC catalog	\$114/credit & \$248/credit during summer	None
Liberal Arts: Hawaiian Studies	26 Credits		KCC catalog	\$114/credit & \$248/credit during summer	None
Liberal Arts: Marine Option Program	12 Credits		KCC catalog	\$114/credit & \$248/credit during summer	None
Liberal Arts: Biological Science	60 Credits		KCC catalog	\$114/credit & \$248/credit during summer	None
Liberal Arts: Plant Biology and Tropical Agriculture	23 Credits		KCC catalog	\$114/credit & \$248/credit during summer	None
Liberal Arts: Plant Biology and Tropical Agriculture	15-60 Credits		KCC catalog	\$114/credit & \$248/credit during summer	None
Liberal Arts: Plant Bioscience Technology	23 Credits		KCC catalog	\$114/credit & \$248/credit during summer	None
Liberal Arts: Physical Science	60 Credits		KCC catalog	\$114/credit & \$248/credit during summer	None
Liberal Arts: Polynesian Voyaging	12 Credits		KCC catalog	\$114/credit & \$248/credit during summer	None
Liberal Arts: Hawaiian Botany	7 Credit Hours		KCC catalog	\$114/credit & \$248/credit during summer	None
Liberal Arts: Science & Math: Sustainability Science	25-27 Credits		KCC catalog	\$114/credit & \$248/credit during summer	

\$114/credit & \$248/credit during summer	Associate in Arts
\$114/credit & \$248/credit during summer	Associate in Arts
\$114/credit & \$248/credit during summer	Academic Subject Certificate
\$114/credit & \$248/credit during summer	Academic Subject Certificate
\$114/credit & \$248/credit during summer	Associate of Science
\$114/credit & \$248/credit during summer	Academic Subject Certificate
\$114/credit & \$248/credit during summer	Certificate of Competence: 15 credits Certificate of Achievement: 35 credits Associate in Science: 60 credits
\$114/credit & \$248/credit during summer	Academic Subject Certificate
\$114/credit & \$248/credit during summer	Associate in Science
\$114/credit & \$248/credit during summer	Academic Subject Certificate
\$114/credit & \$248/credit during summer	Certificate of Competence
\$114/credit & \$248/credit during summer	Certificate of Achievement

DATE: JANUARY 2014

No.	Time IN	Gender	Your Age						Currently Working?			I AM LOOKING FOR				First Time in Our Office?		I Found Out About WorkWise Kauai From									
			M	F	<18	18-21	22-35	36-55	56-62	62>	F/T	P/T	No	Job Search	ARRA/Job Trng	Update HireNet Hawaii	Post Resume On line	Yes	No	Alu Like	SNAP/ First to Work	Adult Ed	KEO	Unemployment Insurance (UI)	Voc Rehab	Other	
1																											
2			4	7		1	4	4	4	3	3	2			2	5	7		7		1					3	
3			8	11		3	4	4	6	3	2	1	4	4	11	12	1	4	5	6	10					4	
4																											
5																											
6			22	17		5	10	17	2	6	2	2	7	27	27	6	4	4	7	7	7	21			3	13	11
7			12	12		2	4	13	3	1	2	4	4	12	17	1	4	2	2	4	15			3	6	4	
8			16	10	2	1	3	15	5	1	5	8	12	16	1	7	4	3	4	3	17			3	6	3	
9			17	5		1	6	7	6	2		2	2	15	16	2	6	3	3	11				5	2	2	
10			15	8		1	4	11	6	3	2	4	4	16	14	1	6	7	4	15				4	6	4	
11																											
12																											
13			22	13		1	11	16	7		1	5	23	22	2	3	8	10	17		4		4		8	9	
14			10	10		2	5	11	1		2	4	14	15		5	6	1	12	2	4		1			5	
15			7	5		1	2	8	1		1	3	8	8		4	2	2	6		2		1	3	1		
16			13	6		2	3	9	4	1	1	3	13	10		2	4	3	7		4		3	1		1	
17			16	10		1	6	11	8		2	5	14	18	3	3	2	2	19		2			5	2	7	
18																											
19																											
20																											
21			11	11			8	11	3		7	4	10	14	3	4	2	1	16		1			1		4	
22			12	8		2	3	10	3	2		4	15	16	2	3	3	3	13		3			4		2	
23			19	9		1	11	11	7		3	10	15			1	5	3	21		2			4		6	
24			11	4			2	11		2	1	3	11	9			1	2	11		1			2		1	
25																											
26																											
27			15	6		1	7	10	3		1		20	14	6	2	4	2	14		3			7		2	
28			14	9			6	9	5	1	2	5	13	14	3	1	2	2	17		2			4		1	
29			11	5		1	5	6	2	1		4	10	11		4	4	2	10		3		1	5	1	2	
30			11	8			8	8	2	1	2	6	10	9		5	4	2	10	1				1	1	2	
31			10	9		4	4	9	1	1	3	4	12	11	1	1		1	12		2		1	3	1	4	
Total			276	183	2	30	116	213	75	24	38	91	286	280	32	69	76	63	281	3	56	1	8	85		77	

DATE: APRIL 2014

No.	Time IN	M	F	<18	18-21	22-35	36-55	56-62	62>	Currently Working?			I AM LOOKING FOR					First Time in Our Office?		I Found Out About WorkWise Kauai From							
										Gender	Your Age	F/T	P/T	No	Job Search	ARRA/Job Trng	Update HireNet Hawaii	Post Resume On line	Yes	No	Alu Like	SNAP/ First to Work	Adult Ed	KEO	Unemployment Insurance (UI)	Voc Rehab	Other
1	1	11	12			12	9	1		1	4	16	14	2	2	4	4	16		3	1		6	2	6		
2	2	16	13	1		6	11	6	3	3	5	19	23	3	3	3	3	20	1	3	2		10		3		
3	3	15	14		1	4	16	5	2	8	3	13	15	2	3	5	2	17			1		5	1	7		
4	4	13	13			5	11	6	2	6	5	13	17	1	2	1	4	15		2	2	1	4		5		
5																											
6																											
7	7	26	17	1	1	11	13	8	6	4	8	21	20	5	3	6	9	20		3		3	14		8		
8	8	21	10		1	6	16	3	3	2	3	20	16	4	5	1	1	16				2	2		2		
9	9	16	11	1		4	12	7	3	1	6	18	17	1	8	8	1	19				12			2		
10	10	17	14			11	15	2	1	5	10	16	22	1	8	12	2	16		3	1	7			2		
11	11	11	12			3	16	5	1	1	4	11	14	1	4	9	1	17				9	1		6		
12																											
13																											
14	14	24	22			6	29	7	3	5	9	26	35	2	5	9	5	24		2	2	1	12	3	1		
15	15	22	17			7	21	6	4	4	3	25	25	6	2	7	4	24		3	1	2	5	2	5		
16	16	9	13		2	5	3	7	2	2	1	16	13	2	6	8	3	12		2		2	3		5		
17	17	19	12		2	8	13	6	1	5	9	15	25	4	6	10	1	25		3	1		2		9		
18																											
19																											
20																											
21	21	19	27		2	7	22	11	4	6	7	32	26	3	13	13	13	21	1	1		3	15	2	7		
22	22	23	14		1	8	20	2	5	4	4	26	24	3	6	7	3	25					9		9		
23	23	13	6			5	10	3	1	1	8	8	12	1	9	8	2	15		1			4	2	3		
24	24	13	12		3	9	5	7	1	2	2	16	17	1	6	6	1	16			1	2	6		6		
25	25	8	10		2	5	9	1	1	2	3	11	14		5	9	4	10				2	5		8		
26																											
27																											
28	28	15	15	2	2	4	17	5	2	4	6	20	21	1	6	3	8	16				3	13		6		
29	29	21	21		1	17	12	8	3	5	3	30	23	8	7	8	7	22		2		1	11	3	8		
30	30	13	9		2	2	12	3	2	1	5	10	14		7	4	2	9					2		8		
31																											
Total		345	294	5	20	145	292	109	50	72	108	382	407	51	116	141	80	375	2	31	11	23	155	19	116		

DATE: JULY 2014

No.	Time IN	Gender		Your Age						Currently Working?			I AM LOOKING FOR					First Time in Our Office?		I Found Out About Workwise Kauai From					
		M	F	<18	18-21	22-35	36-55	56-62	62>	F/T	P/T	No	Job Search	ARRA/Job Trng	Update HireNet Hawaii	Post Resume On line	Yes	No	Alu Like	SNAP/ First to Work	Adult Ed	KEO	Unemployment Insurance (UI)	Voc Rehab	Other
1		16	7		1	6	11	5		4	6	13	13	2	2	2	2	14			1		6		5
2		13	7			5	10	2		2	6	8	8	1	3	2	3	4					1		5
3		17	10		1	5	13	4	2	3	8	12	15	2	3	1	1	21		1	1		2	1	9
4																									
5																									
6																									
7		20	16		1	8	16	7	4	1	10	24	13	2	11	4	3	23		1	1		7	1	7
8		12	11		2	5	8	4	2	3	4	15	11	1	5	6	5	13		1			2		12
9		10	13		1	5	17	2		6	4	14	19	1	5	2	2	15		4	1		3		7
10		4	7			2	6	1	2	2	3	5	8		1	2	1	7		2			1		3
11		13	5		1	4	8	5		2	3	10	11		3	4		8		3					2
12																									
13																									
14		18	16		3	6	14	8	4	2	1	28	23	0	8	10	3	22		3			13		7
15		10	5		2	3	9		2	4	3	8	12		4	2	2	12							1
16		12	8		2	7	6	4	1	5	4	12	14	2	5	5	1	9		1	2		2		
17		18	13		2	16	8	5		7	8	13	20		6	8	7	12		2	1		2	1	9
18		11	11		1	9	13			2	8	12	13		5	9	1	13		4			4	2	4
19																									
20																									
21		19	13		2	9	7	11	3	2	6	15	18	1	7	3	1	20		1			10		1
22		12	14	2	2	6	9	4		3	4	16	19		3	4	4	13		2			4		6
23		8	10		1	5	9	4	1	2	3	11	12	3	4	6	3	11			2		4	1	5
24		18	12			8	16	4	1	10	5	16	20	1	3	7	6	19					2		3
25		14	11		2	5	16	1	2	1	8	14	13	1	7	6	1	17	1	3	1		1	2	7
26																									
27																									
28		12	16	1	1	8	11	5	1	4	9	13	18	4	1	1	5	14	1	4			3	1	4
29		9	5			3	9	3		1	2	10	12			3	3	8	1	1			1	1	
30		9	10	1		4	11	2	1	4	4	9	8	5	5	4	1	12		2	1			1	4
31		11	9		1	4	9	5	1	2	6	11	15		1	1	2	12					1	1	6
Total		286	229	4	26	133	236	86	27	72	115	289	315	26	92	92	57	299	3	37	9	0	68	12	107

DATE: OCTOBER 2014

No.	Time IN	Gender		Your Age						Currently Working?			I AM LOOKING FOR					First Time in Our Office?		I Found Out About WorkWise Kauai From						
		M	F	<18	18-21	22-35	36-55	56-62	62>	F/T	P/T	No	Job Search	ARRA/Job Trng	Update HireNet Hawaii	Post Resume	On line	Yes	No	Alu Like	SNAP/ First to Work	Adult Ed	KEO	Unemployment Insurance (UI)	Voc Rehab	Other
1		17	16	1	1	5	20	6	2	5	8	18	23	2	5	6	3	23								5
2		15	8			11	11	1		5	2	13	18	1	4	2	6	14		3	2			4		1
3		9	12	1		2	13	4	1	3	5	11	13		2	6	3	8					2		9	
4																										
5																										
6		16	16		1	2	23	4	4	8	7	15	19	3	4	9	5	21		1			4		14	
7		11	14	1	1	4	8	8	1	5	8	10	14		4	5	4	13		1			10		7	
8		11	12		3	4	8	7	2	2	9	12	12	1	2	2	4	12		3			2		7	
9		6	7		3	3	3	3	1	4	4	3	8		5	3	5	4					7		3	
10		8	10		4	4	10	3	1	4	3	11	8	2	5	2	2	6		1			4		4	
11																										
12																										
13		12	15		1	6	18	3	2	3	2	19	11	10	7	5	11	16					14	1	5	
14		18	12		1	6	13	9	1	3	9	16	20	1	5	2	8	14		1			8	2	4	
15		10	5		2	4	10		1	1	3	10	11	1	2	2	1	14					9		6	
16		11	19		2	8	10	7	1	3	5	22	19	2	5	3	9	9					4		4	
17		12	7		1	8	5	2	3	5	6	4	12		2	1	2	10							1	
18																										
19																										
20		7	18		2	4	12	3	3	2	6	12	16	3	2	1	2	9								
21		15	14			9	14	2	3	7	5	13	19	3	7	8	7	17					7		4	
22		8	12		3	5	9	1	1	5	3	12	15	1	2	3	5	10								
23		6	9			2	11	3		2	4	9	11	2	1	1	2	7					1		1	
24		13	9	2		2	11	2	2	6	4	8	13	3	5	2	5	11					2	4		
25																										
26																										
27		16	14		1	8	16	2	1	7	5	16	16	1	3	5	7	16					3		7	
28		17	20		4	5	18	7	3	5	11	19	24		7	4	6	20					3			
29		13	16		2	4	19	2	3	5	7	11	15	1	4	9	4	14					5			
30		10	11			2	13	3	2	5	3	9	17	1	3	3	1	15					5		2	
31		8	6		1	1	9	2	1	3	6	4	10		3	7	7	6					6		2	
Total		269	282	5	33	109	284	84	39	98	125	277	344	38	89	91	109	289	0	10	2	0	102	7	86	

DATE: DECEMBER 2014

No.	Gender	Your Age					Currently Working?			AM LOOKING FOR					First Time in Our Office?		Unemployment Insurance	Referral Agency (OTHER)			
		M	F	<18	18-21	22-35	36-55	56-62	62>	F/T	P/T	No	Job Search	Job Trng	Update HireNet Hawaii	Post Resume			On line	Yes	No
1		17	12		3	7	12	7		4	6	15	18	1	4	3		2	18	3	
2		9	15		1	2	14	5	3	6	4	14	15	5	7	1		3	19	1	8
3		9	15		3	6	10	3	1	3	8	11	15	3	5	7		4	11		1
4		3	6		1	1	3	2	1	2	1	5	5		2	1			6	4	
5		7	8			2	8	2	3	1	4	7	6	1	1	5		6	6	1	7
6																					
7																					
8		8	14			4	10	6	2	2	5	13	16	8	2	3		3	13	5	2
9		9	14			9	9	3	2	4	8	10	12	2	1	4		3	16	2	1
10		15	6		2	5	11	1	1	3	4	11	8	3	4	4		4	13	2	1
11		7	10			4	9	3	1		5	10	13	2	1	1		2	9	1	4
12		10	8			2	11	4	2	3	6	9	9	2	3	5		4	11		2
13																					
14																					
15		13	15			4	14	4	3	4	3	17	9	1	3	5		3	20	2	8
16		14	9		2	4	12	3	3	1	8	13	16	5	3	3		5	16		
17		7	12		1	6	5	5		4	1	11	14	1	2	1			12		3
18		9	13			5	11	3	3	6	3	12	13		3	1		1	17		5
19		7	13			5	12	2		7	5	10	10	1	2	4		1	14	1	1
20																					
21																					
22		11	10		1	5	8	5	1	2	4	13	9	3	6	3		3	13	3	
23		10	10	1		9	5	3	2	5	4	11	8	4	2	2		3	13		1
24		6	2		1	4	1	1	2	2	1	4	7	1	2	2			7		
25																					
26		5	6		1	4	4	1	2	1	1	5	6			2			7	2	
27																					
28																					
29		13	12		5	4	9	4	1	3	1	18	12	2	1	4		8	12	9	2
30		13	5		1	3	10	3	1	3		12	11	5	2	1		3	11	4	
31		7	5		2	3	4	1		3	2	6	6	2		1			7		
Total		209	220		24	98	192	71	34	69	84	237	238	52	56	63		58	271	40	46

2010-2020 Job Growth Projections in Select Areas: Water/Waste, Energy, Affordable Living, Food (WEALF)				KCC Training Focus Areas				F****
	Net Growth	Add'l Jobs	***** WEALF Related %	Water/ Waste Mgmt.	Energy	Affordable Living	Food	
Long-term Industry & Occupational Growth Projections, Department of Labor & Industrial Relations (DLIR) 2013								
Water and Liquid Waste Treatment Plant and System Operators	21.9%	10	10	X				
Refuse and Recyclable Materials Collector	17.7%	10	10	X				
Utilities*								
Manufacturing*	1.8%	0	0		X			
	37.3%	110	99		X			X
Construction**	23.2%	360	108			X		
Leisure and Hospitality***	17.2%	1370	452			X		
Tourism and Travel Guides***	18.1%	60	20			X		
Accommodation and Food Services***	16.9%	1190	393			X		X
Farming, Fishing and Forestry****	3.4%	20	20					X

* State of Hawai'i- Largest amount of green jobs will be created by the generation of clean energy (Department of Labor, Research and Statistics 2010)

**Kaua'i- One of the fastest growing green field jobs is construction (Department of Labor, Research and Statistics 2010)

***The county's largest industry division is Leisure and Hospitality. One-third (1/3) of the overall increase in Kaua'i county jobs are derived from service occupations (Department of Labor and Industrial Relations 2013). Greening of this industry is essential to the overall livability and sustainability of Kaua'i.

**** Of all sectors, the least amount of jobs will be added in farming, fishing, and forestry (Department of Labor and Industrial Relations 2012)

***** State of Hawai'i- If Hawai'i would replace only 10% of the food it imports the economic gains could be up to \$313 million (Office of Planning 2012)

***** UH Kaua'i Community College subjectively estimated based on local industry knowledge at Ho'ouluwehi

Works Cited

Food Security and Food Self Sufficiency Strategy". A State Strategic/ Functional Plan, October 2012. Accessed June 13, 2013.

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State of Hawai'i, Department of Labor, Research and Statistics. "Hawai'i's Green Workforce A Baseline Assessment". December 2010. Accessed June 14, 2013.

http://energy.hawaii.gov/wp-content/uploads/2011/10/Hawai'i'sGreenWorkforce_BaselineAssessment.pdf.

State of Hawai'i, Department of Labor and Industrial Relations. "Employment Projections for Industries and Occupations 2010-2010 Kauai County". September 2013. Accessed November 8, 2013. https://www.hiwi.org/admin/gsipub/htmlarea/uploads/Long-TermProjections_2010-2020-KauCity.pdf.

To: Workforce Investment Board
From: Kauai Community College/OCET
Subject: Request to delete/change and add new classes to the WIA Matrix
Date: January 2, 2015

New Credit Programs/Courses (highlighted green):

Sustainability Science-Certificate of Achievement (25-27 credits)

Sustainability Science Core Courses..... 6

SSM 101 – Introduction to the Science of Sustainability (3)

ENRG 101 – Introduction to Sustainable Energy Technology (3)

Sustainability Science Electives.....6

AG 103 – Sustainable Agriculture Systems (2)

AG 103B – Sustainable Farm Management (1)

HORT 200 – Introduction to Horticulture (3)

SSM 110 – Sustainable Water and Waste Management (3)

SSM 201 – Sustainable Building Design, Construction, and Operations (3)

General Education Requirements.....4-5

Biological Science.....4-5

BIOL 123/ 123L (4), BIOL 171/ 171L (4), BOT 101 (4), BOT 130/ 130L (4),

MICR 130/ 140 (5), or SCI 121/ 121L (4)

General Education Electives.....(no more than four credits from any one category) 9-10

Accounting/ Finance

ACC 124 (3), ACC 125 (3), ACC 201 (3), or ENT 150 (3)

Math

MATH 115 (3) or MATH 140 (3)

Physical Science

CHEM 151/ 151L (4) or CHEM 162/ 162L (4)

Written Communication

ENG 100 (3) or BUS 175 (3)

New Non-Credit Programs/Courses (highlighted green):

Go Farm Kauai (136 hrs) \$85

The Farmer Training program is an intensive, 6-month experience for aspiring farmers and local food systems advocates providing hands-on, skill-based education in sustainable agriculture. This program offers participants the unique opportunity to manage their own growing site, take classes from UH professors, researchers, extension agents, specialists and expert farmers, and rotate as workers and learners on successful, diverse farms in Kauai. This program will provide a supportive experience where participants leave with a Certificate of Completion, a deeper understanding of tropical agricultural management and small-scale farming, and the entrepreneurial skills to start their own operation.

Grant Writing (12 hrs) \$118

This course will cover basic grant writing skills including: 1) how to search for grant funding, 2) how to determine what grants are appropriate to your needs, and 3) how to write a basic proposal. Students should have a basic understanding of online search engines and word processing software and formatting. After successfully completing this course, you will be able to search for grants, determine which ones are appropriate to your needs, and write a basic grant proposal.

Personal Protective Equipment Violations (2 hrs) \$35

Personal Protective Equipment (PPE) violations are the most common violations found by HDOA inspectors. Frequent reasons for insufficient PPE include a lack of familiarity with the types of equipment, a lack of understanding of what is legally required and comfort. This class will review the various types of PPE, discuss how applicators are protected by PPE, the legal requirements surrounding PPE, safe don and doff procedures and PPE maintenance and decontamination. Additionally there will be a discussion on the dangers PPE presents, specifically reduced mobility, hearing and sight as well as heat stress management.

Pest Control -Vertebrate Pests (2hrs) \$35

Vertebrate pests include both birds and rodents, both of which are prevalent in Hawaii. Damage from these pests can be both economic and cosmetic and in some cases, quite significant. Given that these pests are so common, what tools do we have to control them? This class will provide a overview of the types of vertebrate pests in Hawaii, how to identify them and address both pesticide and non-pesticidal methods to control them, with a strong focus on Integrated Pest Management (IPM) as a technique.

To: Workforce Investment Board
From: Kauai Community College/OCET
Subject: Request to change and add new classes to the WIA Matrix (Accounting)
Date: January 8, 2015

Changes in Credit Courses:

The accounting program continually updates its degree, certificates and courses to align with:

- a) the needs of the community
- b) the accounting programs offered within the University of Hawaii system

These updates include the following:

- a) addition of new accounting courses for the KauaiCC accounting program
- b) change-in-course-number
- c) addition of allowable course substitutions to meet the certificate and degree requirements

Business Education, Accounting-Basic Accounting-Certificate of Competence (9 Credits)

	ACC 124	Principles of Accounting I	3
One of the following	ACC 125	Principles of Accounting II	3
	or		
	ACC 201	Introduction to Financial Accounting	
One of the following	ACC 126	Principles of Accounting III	3
	or		
	ACC 202	Introduction to Managerial Accounting	

Business Education, Accounting-Accounting Office Assistant-Certificate of Competence (11 Credits)

One of the following	ACC 124	Principles of Accounting I	3
	or		
	ACC 201	Introduction to Financial Accounting	
Computer Technology (One of the Following)	BUSN 121	Introduction to Word Processing	3
	BUSN 123	Word Processing for Business	
	BUSN 130	Spreadsheet and Database	
	BUSN 150	Introduction to Business Computing	
	BUSN 151	Intermediate Business Computing	
	ACC 155 / ACC 255	Spreadsheets in Accounting	
	ICS 100	Computing Literacy and Application	
	ICS 101	Digital Tools Info World	
Other Required Courses	ICS 111	Introduction to Computer Science I	1
	BUSN 89	Electronic Calculating	
	BUSN 160	Telephone Techniques and Communications	
	BUSN 161B	Customer Service - Basic Concepts	
	BUSN 166	Professional Employment Preparation	
	ACC 193V	Cooperative Education	1

Business Education, Accounting-Entrepreneurship, Certificate of Competence (19 credits)

One of the following	ACC 124	Principles of Accounting I	3
	or ACC 201	Intro to Financial Accounting	
One of the following	ACC 128	Practical Accounting Applications	3
	or ACC 150 / ACC 252	Using QuickBooks in Accounting	
Social Environment	MGT 122	Human Relations in Business	3
	or ENT 125	Starting a Business	
Other Required Courses	BLAW 200	Legal Environment of Business	3
	ECOM 100	Introduction to E-Commerce	3
	SMKT 150	Principles of Personal Selling	3
	ACC 193V	Cooperative Education	1

Business Education, Accounting-Accounting Assistant-Certificate of Competence (14 - 17 Credits)

One of the following	ACC 124 and ACC 125	Principles of Accounting I and II	3 - 6
	or ACC 201	Introduction to Financial Accounting	
One of the following	ACC 128	Practical Accounting Applications	3
	or ACC 150 / ACC 252	Using QuickBooks in Accounting	
Computer Technology (One of the Following)	BUSN 121	Introduction to Word Processing	3
	BUSN 123	Word Processing for Business	
	BUSN 130	Spreadsheet and Database	
	BUSN 150	Introduction to Business Computing	
	BUSN 151	Intermediate Business Computing	
	ACC 155 / ACC 255	Spreadsheets in Accounting	
	ICS 100	Computing Literacy and Application	
	ICS 101	Digital Tools Info World	
Other Required Courses	ICS 111	Introduction to Computer Science I	1
	BUSN 89	Electronic Calculating	
	BUSN 160	Telephone Techniques and Communications	
	BUSN 161B	Customer Service - Basic Concepts	
	BUSN 166	Professional Employment Preparation	
	ACC 193V	Cooperative Education	1

Business Education, Accounting-Small Business Accounting-Certificate of Competence (16 Credits)

Basic Accounting	ACC 124 and ACC 125 or ACC 201	Principles of Accounting I and II Introduction to Financial Accounting	3 - 6
Payroll	ACC 132	Payroll and Hawaii General Excise Taxes	3
Computer Technology (One of the Following)	BUSN 121 BUSN 123 BUSN 130 BUSN 150 BUSN 151 ACC 155 / ACC 255 ICS 100 ICS 101 ICS 111	Introduction to Word Processing Word Processing for Business Spreadsheet and Database Introduction to Business Computing Intermediate Business Computing Spreadsheets in Accounting Computing Literacy and Application Digital Tools Info World Introduction to Computer Science I	3
Elective (one of the Following)	BUSN 189 ECOM 100 MGT 122 SMKT 150 Any 100-level or higher Course	Business Math Introduction to E-Commerce Human Relations in Business Principles of Personal Selling	3

Business Education, Accounting-Payroll Preparer-Certificate of Competence (16 Credits)

Basic Accounting	ACC 124 or ACC 201	Principles of Accounting I Introduction to Financial Accounting	3
Payroll	ACC 132	Payroll and Hawaii General Excise Taxes	3
Computer Technology (One of the Following)	BUSN 121 BUSN 123 BUSN 130 BUSN 150 BUSN 151 ACC 155 / ACC 255 ICS 100 ICS 101 ICS 111	Introduction to Word Processing Word Processing for Business Spreadsheet and Database Introduction to Business Computing Intermediate Business Computing Spreadsheets in Accounting Computing Literacy and Applications Digital Tools for the Information World Introduction to Computer Science I	3
Other Required Courses	BUSN 89 BUSN 160 BUSN 161B BUSN 166	Electronic Calculating Telephone Techniques and Communications Customer Service - Basic Concepts Professional Employment Preparation	1 1 1 1
Elective (one of the Following)	MGT 120 MGT 122 ECON 130 ECON 131 HAW 107 PSY 100	Principles of Management Human Relations in Business Principles of Microeconomics Principles of Macroeconomics Hawai'i: Center of the Pacific Survey of Psychology	3

Business Education, Accounting-Individual Income Tax Preparer-Certificate of Competence (19 Credits)

Basic Accounting	ACC 124	Principles of Accounting I	3
	or ACC 201	Introduction to Financial Accounting	
Payroll	ACC 132	Payroll and Hawaii General Excise Taxes	3
Tax	ACC 134	Individual Income Tax Preparation	3
Computer Technology (One of the Following)	BUSN 121	Introduction to Word Processing	3
	BUSN 123	Word Processing for Business	
	BUSN 130	Spreadsheet and Database	
	BUSN 150	Introduction to Business Computing	
	BUSN 151	Intermediate Business Computing	
	ACC 155 / ACC 255	Spreadsheets in Accounting	
	ICS 100	Computing Literacy and Application	
	ICS 101	Digital Tools Info World	
Other Required Courses	ICS 111	Introduction to Computer Science I	1 1 1 1
	BUSN 89	Electronic Calculating	
	BUSN 160	Telephone Techniques and Communications	
	BUSN 161B	Customer Service - Basic Concepts	
	BUSN 166	Professional Employment Preparation	
Written Communication (One of the Following)	BUS 175		3
	ENG 100		
	Any WI course or any FW designation		
Thinking, Reasoning / Mathematics (One of the Following)	BUSN 189	Business Math	3
	PHIL 110		
	Any 100-level or higher course in MATH or FS designation		
Elective (one of the Following)	MGT 120	Principles of Management	3
	MGT 122	Human Relations in Business	
	ECON 130	Principles of Microeconomics	
	ECON 131	Principles of Macroeconomics	
	HAW 107	Hawai'i: Center of the Pacific	
	PSY 100	Survey of Psychology	
	ACC 137	Business Income Tax Preparation	

Business Education, Accounting-Certificate of Achievement (29-32 Credits)

Basic Accounting	ACC 124 and ACC 125 or ACC 201	Principles of Accounting I and II Introduction to Financial Accounting	3 - 6
One of the following	ACC 128 or ACC 150 / ACC 252	Practical Accounting Applications Using QuickBooks in Accounting	3
Payroll	ACC 132	Payroll and Hawaii General Excise Taxes	3
Tax	ACC 134	Individual Income Tax Preparation	3
Spreadsheets	ACC 155 / ACC 255	Spreadsheets in Accounting	3
Computer Technology (Two of the Following)	BUSN 121 BUSN 123 BUSN 130 BUSN 150 BUSN 151 ICS 100 ICS 101 ICS 111	Introduction to Word Processing Word Processing for Business Spreadsheet and Database Introduction to Business Computing Intermediate Business Computing Computing Literacy and Application Digital Tools Info World Introduction to Computer Science I	6
Other Required Courses	BUSN 89 BUSN 160 BUSN 161B BUSN 166 ACC 193V	Electronic Calculating Telephone Techniques and Communications Customer Service - Basic Concepts Professional Employment Preparation Cooperative Education	1 1 1 1 1
Oral Communication	SP 151	Personal and Public Speaking	3
Written Communication (One of the Following)	BUS 175 ENG 100 Any WI course or any FW designation	Business Communications - Written Composition I	3
Thinking, Reasoning / Mathematics (One of the Following)	BUSN 189 PHIL 110 Any 100-level or higher course in MATH or FS designation	Business Math Introduction to Philosophy	3

Business Education, Accounting-Associates in Applied Science (60-62 Credits)

Basic Accounting	ACC 124 and ACC 125 or ACC 201	Principles of Accounting I and II Introduction to Financial Accounting	3 - 6
One of the following	ACC 126 or ACC 202	Principles of Accounting III Introduction to Managerial Accounting	3
One of the following	ACC 128 or ACC 150 / ACC 252	Practical Accounting Applications Using QuickBooks in Accounting	3
Payroll	ACC 132	Payroll and Hawaii General Excise Taxes	3
Tax	ACC 134	Individual Income Tax Preparation	3

Computer Technology (Two of the Following)	BUSN 121 BUSN 123 BUSN 130 BUSN 150 BUSN 151 ACC 155 / ACC 255 ICS 100 ICS 101 ICS 111	Introduction to Word Processing Word Processing for Business Spreadsheet and Database Introduction to Business Computing Intermediate Business Computing Using Spreadsheets in Accounting Computing Literacy and Application Digital Tools Info World Introduction to Computer Science I	6
Other Required Courses	BUSN 89 BUSN 160 BUSN 161B BUSN 166 ACC 193V BLAW 200	Electronic Calculating Telephone Techniques and Communications Customer Service - Basic Concepts Professional Employment Preparation Cooperative Education Legal Environment of Business	1 1 1 1 1 3
Oral Communication (One of the Following)	SP 151 BUS 130	Personal and Public Speaking Business Communication: Oral	3
Natural Environment	SCI 121 SCI 121L SCI 122 SCI 122L Any Natural Science course numbered 100 or higher or any DB or DP designation	Intro Science: Phys Sci Intro Science lab: Phys Sci Intro Science: Biol Sci Intro Science lab: Biol Sci	3
Cultural Environment	HAW 107 Any 100-level or higher course in Humanities, or any DA, DH, or DL designation	Hawai'i: Center of the Pacific	3
Social Environment (One of the Following)	MGT 122 PSY 100 ECON 130 ECON 131 ENT 125 Any Social Science course numbered 100 or higher or any DS designation	Human Relations in Business Survey of Psychology Principles of Microeconomics Principles of Macroeconomics Starting a Business	3
Written Communication (Two of the Following)	BUS 175 ENG 100 ENG 215 Any WI course or any FW designation	Business Communications - Written Composition I Composition II	6

Thinking,
Reasoning /
Mathematics
(TWO of the
Following)

BUSN 189
PHIL 110

Any 100-level or higher course in MATH or FS designation

Business Math
Introduction to Philosophy

6

Elective
(one of the
Following)

MGT 120
MGT 122
ECON 130

ECON 131
HAW 107
PSY 100
REL 150

PHIL 100
ACC 137

Principles of Management
Human Relations in Business
Principles of Microeconomics

Principles of Macroeconomics
Hawai'i: Center of the Pacific
Survey of Psychology
~~Intro to World Religions~~

Intro to Philosophy
Business Income Tax Preparation

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CURRENT SCHEDULE OF CLASSES

For full class details, visit www.kauai.hawaii.edu/training

AGRICULTURE & HORTICULTURE

Introduction to Beekeeping (ETF/WIA)

\$99 AGR4000-002

Session 1: February 28, 2015 9:00am – 12:00pm, Lab/Lecture

Session 2: March 7, 2015 9:00am – 1:00pm, Apiary Field Work

Feral Hive Removal & Hive Split: Expanding Your Apiary (ETF/WIA)

\$109 AGR4004-002

Session 1: March 28, 2015 9:00am – 12:00pm, Lab/Lecture

Session 2: April 4, 2015 9:00am – 2:00pm, Apiary Field Work

Hive Box Building (ETF/WIA)

\$89 AGR4003-002

Session 1: April 18, 2015 6:00pm- 8:00pm, Lab/Lecture

Session 2: April 25, 2015 5:00pm-9:00pm, Carpentry Shop

Honey Extraction & Wax Processing (ETF/WIA)

\$99 AGR4002-002

October 25, 2014 9:00am-4:00pm, Bee Lab

or

March 21, 2015 9:00am-4:00pm, Bee Lab

Introduction to Aquaponics Systems Workshop

\$165 AGR4005-002 Dates TBA Sat, 10:00am-4:00pm

Personal Protective Equipment (PPE)- Related to Pesticide Application

\$35 AGR8402-002 Dates February 13, 2015 2:00-4:00 pm

Chainsaw Safety / Field Maintenance and Basic Tree Felling (ETF/WIA)

Module 1: Chainsaw Safety

\$300 TRAD4910-001 Dates TBA 8:00am-4:00pm

Module 2: Introduction to Basic Tree Felling

\$500 TRAD4100-001 Dates TBA 8:00am-4:00pm

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Pest Control-Vertebrate Pests

\$35 AGR4203-001 Date June 12, 2015 2:00 pm - 4:00 pm

BUSINESS & PROFESSIONAL STUDIES

Civil Service Exam Prep (English)

\$80 Schedule TBA **Schedule: (18 hrs total)**

Dealing with Difficult People(ETF/WIA)

\$45 **Sections available**
BUS4400-003 February 9, Monday: 1:00-4:00pm
BUS4400-004 March 18, Wednesday: 1:00-4:00pm
BUS4400-005 April 20, Monday: 8:00-11:00am
BUS4400-006 May 13, Wednesday: 8:00-11:00am

DiSC Series (ETF/WIA)

\$125 ***Exploring Behavioral Styles*** (includes assessment)
Sections available
BUS 4200-003, Wednesday, Feb 4, 8:00-12:00pm (register by Jan 28 for online assessment)
BUS4200-004, Thursday, Apr 16, 1:00-4:00pm (register by Apr 9 for online assessment)

\$85 ***Interpersonal Communication*** (Must have taken Exploring Behavioral Styles)
Sections available
BUS4201-003, Wednesday, Feb 11, 8:00-12:00pm
BUS4201-004, Thursday, Apr 23, 1:00-4:00pm

Grant Writing (ETF)

\$118 **Sections available**
BUS4300-004 February 3, 10, 17, 24, Tuesdays: 1:00-4:00pm

Department of Taxation Summer 2014 Updates (ETF)

\$80 (by Aug 5) or \$100 BUS8000-003 2015 Date TBA 8:30am-12:30pm

An Effective Approach to Disciplinary Actions (ETF/WIA)

\$60 BUS4024-001 Schedule TBA

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Behavioral Interviewing. Hire the right person for the job! (ETF/WIA)

\$45 Sections available:

BUS4023-005	February 18, Wednesday: 8:00am-11:00am
BUS4023-006	March 23, Monday: 8:00am-11:00am
BUS4023-007	April 27, Monday: 8:00am-11:00am
BUS4023-008	May 20, Wednesday: 8:00am-11:00am

The ABCs of Business Writing (ETF/WIA)

\$118	BUS4010-007	Apr 6 - 22	Mon/Wed	1:00pm-3:30pm
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American Sign Language Series- (ETF/WIA)

\$70	LANG4100-006	Summer 2015
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Conflict Resolution (ETF/WIA)

\$90	BUS4006-006	Apr 14 & 16, 2015	Tue/Thu	1:00-4:00pm
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Developing Dynamic Customer Service (ETF/WIA)

\$75	BUS4008-Schedule TBA
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Electrician Continued Competency Course (WIA)

This course covers changes in the 2011 National Electrical Code.

\$360	TRAD8203-013	Nov 1	8:00am-12:00pm
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Electrical Technology Program

This course provides participants with the academic 240 hours of coursework required by HRS448E for Electrical Apprentices.

\$3595	TRAD8201-02	Feb 3, 2015 -Oct 24, 2015
		Tue/Thur; 5:00-7:00 pm
		AND Saturdays, 9:00am-5:00 pm

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Security Guard Training (WIA)

Requirements for guards in HRS Chapter 462. See, Act 208 (SLH 2010).

Cost: \$125.00

Class Time: 8:00am—5:00pm

TRAD8100-060	Feb 14	(Saturday)	Instructor: Dan Abadilla
TRAD8100-061	Mar 12	(Thursday)	Instructor: Wes Kau
TRAD8100-062	Apr 18	(Saturday)	Instructor Miles Tanabe
TRAD8100-063	May 16	(Saturday)	Instructor: Dan Abadilla

Social Media for Business Series Spring 2015 (ETF)

Social Media for Business, Getting Started Overview

\$45 BUS4000 Jan 28, 1:00-4:00pm

Social Media for Business, Google Plus and YouTube

\$45 BUS4005 Feb 4 1:00-4:00pm

Social Media for Business, Intermediate GooglePlus

\$45 BUS4015 Feb 11 1:00-4:00pm

Social Media for Business, Introduction to Facebook

You must have a Facebook personal Timeline (profile) and know the basics of using Facebook.

\$45 BUS4001 Feb 18 1:00-4:00pm

Social Media for Business, Introduction to Twitter

\$45 BUS4003 Feb 25 1:00-4:00pm

Social Media for Business, Intermediate Facebook

\$45 BUS4002 March 4 1:00-4:00pm

Social Media for Business, Intermediate Twitter

\$45 BUS4004 Mar 11 1:00-4:00pm

Facebook for Personal Use

\$45 ENR4100-001 Monday, February 9 1:00pm-4:00pm

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COMPUTER AND TECHNOLOGY

Photoshop Elements – Digital Image Editing Made Simple (ETF)

This class is not in a computer lab. Bring your own laptop if needed.

\$49 COM 4700 Saturday, February 7, 2015 8:30am-12:00 noon

Computer Basics

A Jump Start to Using Your Windows Computer (ETF) (WIA)

\$85 COM4000-012 Mar 31 & Apr 2 1:00pm-4:30pm

Windows 7 Level 1 (ETF) (WIA)

\$140.00 COM4300 To be scheduled 8:30am-12:00 noon

Windows 8 Level 1

This class is NOT in a computer lab. You will need to bring your Windows 8 laptop.

\$175 COM4320-001 Schedule TBA 8:30am-12:00 noon

Working with Spreadsheets

Excel 2010 Level 1 (ETF) (WIA)

\$175 COM4100-009 Feb 10, 12, 17, 19 8:30am-12:00 noon

Excel 2010 Level 2 (ETF) (WIA)

Prerequisite: Completed Excel Level 1

\$175 COM4110-008 Mar 3, 5, 10, 12 8:30am-12:00 noon

Excel 2010 Level 3 (ETF) (WIA)

Prerequisite: Completed Excel 2010 Level 2

\$175 COM4120-005 Mar 31, Apr 2, 7, 9 8:30am-12:00 noon

Financial Management On Your Computer

QuickBooks 2015(ETF) (WIA)

\$299 COM4500-005 January 7, 9, 12, 14, 16 (Mon/Wed/Fri), 9:00am-12noon

QuickBooks Payroll (ETF) (WIA)

\$69 COM4510-004 January 21, Wed, 9:00-1:00pm

QuickBooks Advanced (ETF)

Must have completed QuickBooks 2015

\$69 COM4520-002 January 23, Fri, 9:00-12noon

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Creating Professional Documents

Word 2010 Level 1 (ETF) (WIA)

\$175 COM4400-008 Jan 26, 28 & Feb 2, 4 8:30am-12:00 noon

Word 2010 Level 2 (ETF) (WIA)

Prerequisite: Completed Word 2010 Level 1

\$175 COM4410-007 Feb 23, 25, Mar 2, 4 8:30am-12:00 noon

Word 2010 Level 3 (ETF) (WIA)

Completed Word 2010 Levels 1 & 2

\$175 COM4420-004 Mar 30, Apr 1, 6, 8 8:30am-12:00 noon

Managing your Data

Access 2010, Level 1 (ETF/WIA)

\$175 COM4800-005 Mar 16, 18, 23, 25 8:30am-12:00 noon

Access 2010, Level 2 (ETF/WIA)

\$175 COM4810 Dates TBA 8:30am-12:00 noon

SAFETY TRAINING & CERTIFICATION

OSHA Safety Training

Forklift New Operator Training and Certification Course (ETF/WIA)

\$195 TRAD8350 Nov 7 & 8 Friday-8am-4pm; Sat-8am-2pm

Forklift Certification (re-certification)(ETF/WIA)

Course is designed for experienced forklift operators

\$95	TRAD8300	April 17, 2015	8:00am-1:30pm
		June 12, 2015	8:00 am-1:30pm
		August 14, 2015	8:00am-1:30pm
		October 16, 2015	8:00am-1:30pm

OSHA Workplace Safety

\$50 OSHA -Workplace Safety Call OCET to schedule courses for your organization

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Back Safety: Keep Your Back In Action
Bloodborne Pathogens: Exposure in the Workplace
Confined Spaces: Dangerous Places
Electrical Safety: Know Your Ground
Fall Prevention for General Industry
Fire Safety: Extinguishing Risk
Food Industry Security Awareness: First Line of Defense
HazCom: What You Need To Know
HAZWOPER: Emergency Response Training For Employees
Lockout/Tagout: Put a Lock on Hazardous Energy
Personal Protective Equipment: Safe at Work
Respiratory Protection: Breathing Safety

HEALTH & FITNESS

Beginners Golf

\$99 FIT4005-001 April 22 - May 27, 2015 Weds; 5:15-6:45 pm (Off site-Puakea)

Tennis Drills & Strategies

\$130 FIT4001-003 ongoing enrollment Jan 27 - May 12 TUES; 4:30pm-6:30pm

Junior Tennis

\$75 FIT4010-001 ongoing enrollment Jan 10 - June 13
9:00am-10:00am **Beginners** (generally 5-12yrs)
10:00am-11:00am **Intermediate** (generally middle school ages)
11:00am-1:00pm **Advanced** (generally high school age)

Parent/guardian must complete waiver form

Healing Touch Level 1: (ETF)

This course fulfills continuing education requirements for both nurses and massage therapists.

\$125 Course dates TBA

Healing Touch Level 2 (ETF)

\$125 Course dates TBA

Yoga for Flexibility and Strength

\$384 FIT4020 January 13-April 30, 2015 (Tuesdays and Thursdays) 4:45 pm-6:15 pm

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MUSIC/ART

Instrument Program

Stage Band (Jazz Band)

Prereq: Audition

\$114 ENR4005-003 Jan - May Tues; 6:30pm-9:30pm

Instrumental Ensemble: String (Orchestra)

Prereq: Minimum of one year's study on instrument and ability to read music.

\$114 ENR4004-003 Jan - May Wed; 6:30pm-9:30pm

Wind Symphony (Concert Band)

\$114 ENR4003-003 Jan - May Thur; 6:30-9:30pm

Personal Enrichment

Well-Heeled! Women & Money-the Untapped Power

\$20 ENR4008-002 Tuesday, January 27 6:00pm - 8:00pm

Facebook for Personal Use

\$45 ENR4100-001 Monday, February 9 1:00pm-4:00pm

2014-2015 Motorcycle Basic Rider Course

No experience is necessary but a good sense of balance is required (must be able to ride a bicycle).

Classes are held on the weekends and will follow this schedule:

Thursday evening, 5:30 pm to 9:30 pm, KCC OCET 105 Classroom

Saturday, 7:00 am to 1pm, Vidinha Stadium parking lot

Saturday, 2:00 pm to 5:00 pm, KCC OCET 105 Classroom

Sunday, 7:00 am to 1:00 pm, Vidinha Stadium parking lot

Cost: \$200

TRAN8100-020 Feb 12, 14, 15

TRAN8100-021 Apr 16, 18, 19

TRAN8100-022 June 25, 27, 28

TRAN8100-023 Sept 17,19,20

TRAN8100-024 Nove 19,21,22

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Ocean Safety Courses

Safe Boating in Hawaiian Waters

Effective November 2014 all recreational vessel operators must have successfully completed this NASBLA-certified Hawaii-specific Safe Boating course in order to operate in State Waters.

\$99	FIT8120-007	February 7, 2015	8:30am-4:30pm	Polycom, LRC
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Thrill Craft Certification only- 1 Day

\$99	FIT8110-008	February 8, 2015	8:30am-4:30pm	Polycom, LRC
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Ocean Safety Tow-In only – 1 Day

(Must have completed Thrill Craft Certification)

\$69	FIT8110-008	February 14, 2015	8:30am-4:30pm	Polycom, LRC
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The Joy of Wine

\$125	ENR4600-003	April 23, 30 & May 7, 14, 2015	Thurs; 5:00pm-7:00pm	
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Coffee Break: Coffee Cupping

\$47	ENR4650	Dates TBA Spring 2015	Sat; 8:00am-11:00 am	OCET 103
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Cooking Made Easy

\$120	ENR4700-001	Dates TBA Spring 2015	Wed; 5:00pm-7:00pm	
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Bartending & Cocktail Preparation (ETF/WIA)

\$240	ENR4600-002	June 23 - July 28, 2015	Tue/Thur	5:00pm-7:00pm
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Basic Education and Training Programs

iCareer Skills Course (ETF/WIA)

Must be 18 years or older

\$850	EDU8000	Mon-Thurs; Sept 30 - Jan 30; 6:00-9:00pm		
		Open lab day/time TBD		

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Basic Office Skills (ETF/WIA)

[6 weeks/57 hours]

\$485 BUS4012-003 February 2 - March 7, 2015
Monday/Wednesday; 5:00-8:30pm; Saturday; 9:00am-3:00pm

Introduction to BioDiesel (ETF/WIA) [15 hours]

TRAD8510-002 Dates TBA

Introduction to Micro-Hydro Systems (ETF/WIA) [40 hours]

Dates TBA

Introduction to Solar / Photovoltaic (ETF/WIA) [90 hours]

Dates TBA

Introduction to Solar / Photovoltaic for Consumers [3 hours]

\$47 TRAD 12/6/2014 9am-12pm

Solar / Photovoltaic: Maintenance for Consumers [3 hours]

\$47 TRAD TBA 9am-12pm

Introduction to Wind Turbine and Electric Systems [50 hours]

Dates TBA

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**KAUAI COMMUNITY COLLEGE OFFICE OF CONTINUING EDUCATION & TRAINING
(KCC OCET)**

As Kauai's training hub, KCC OCET provides effective, customized training that responds to the professional and personal development needs of our community's lifelong learners. Job-related skill courses are accelerated, focused, and often customized to meet specific industry needs. KCC OCET also has a wide variety of specialized courses designed to prepare individuals for national and state certification exams.

Non-credit courses are open to anyone who can benefit from them. While there are no pre-requisites for most courses, some courses may require prior education and/or experience to obtain maximum benefit.

Kaua'i Community College programs do not, through their content, mode of presentation, or promotion, make promises, either explicit or implicit, of financial or business success, job placement, or physical or emotional cure. Non-credit courses do not meet the requirements for a college degree.

Information & Services (In alphabetical order)

ADA Access

If you have a disability and have not voluntarily disclosed the nature of your disability and the support that you need, you are invited to contact the Student Services Office, at (808) 245-8314 or (808) 245-8212. For disability accommodations, contact Jennifer Defuntorum at (808) 245-8318. Advance notice requested.

Attendance Policy

Students must attend all classes and sign-in at every class session in order to have satisfactorily completed a course. For every hour of instruction, no more than fifteen (15) minutes can be missed. Arriving more than 15 minutes late at the start of a class or leaving more than 15 minutes early at the end of a class will also be documented as unsatisfactory performance. Instructors reserve the right to drop a student from the course if the student is absent for more than 25% of class instruction time without notifying the instructor/school. Refer to the course description for specific course requirements.

Cancellation of Courses

KCC OCET reserves the right to cancel any event, program, course with insufficient enrollment or attendance. Please help us avoid course cancellations by registering at least five (5) business days prior to the start of the class. Once enrollment for a course is met, you can still register up to 24 hours prior to the start of class based on availability. For most events, programs, or courses that cancel, a refund will be processed to the payer (Please see **Withdrawal & Refund**

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Policies). However, tuition payments for some events, programs, or courses are not refundable. Refer to the course description for specific course requirements.

Certificates & Certifications

A Certificate of Participation will be issued to students who satisfactorily complete a class. Duplicate certificates or other course completion documentation will be re-issued upon payment of a \$10 re-issuance fee.

Conduct for the Campus & Classroom

Participants enrolled in course(s) are expected to abide by the Kauai Community College University of Hawai'i rules, regulations, and student code of conduct. The Board of Regents of the University has established behavioral guidelines for all of its campuses. These apply equally to all members of the academic community including the staff, faculty, and students.

Category 1 - A member of the academic community may not behave toward another member, even in the name of his convictions or his rights to academic freedom, in a manner denying or interfering with another member's expression of convictions, right to academic freedom or the performance of his legitimate duties or functions.

Category 2- Behavior intended directly or indirectly to interfere with or disrupt the processes of teaching, learning or research or those processes or conditions furthering or facilitating these activities is impermissible behavior. An interference or disruption exists when any of these processes can no longer take place in the planned, normal, or customary form given to them by those legitimately responsible for them, or when any of these conditions has essentially ceased to exist. Processes or conditions furthering or facilitating teaching, learning or research as used in the first sequence of this paragraph include the administration of the University.

In accordance with this policy, the University of Hawai'i -Kauai Community College has adopted a student conduct code with specific examples of impermissible behavior. The code delineates appropriate hearing procedures and describes the various sanctions that may be imposed. Sanctions may range from a warning, restitution where restitution is appropriate, to probation, suspension, expulsion, or the rescission of grades or degree. For more information, refer to the Kauai Community College Policies web page.

EEO Policy

Kauai Community College is an equal opportunity/affirmative action institution and is committed to a policy of nondiscrimination on the basis of race, sex, age, religion, color, national origin, ancestry, disability, marital status, arrest and court record, sexual orientation, and status as a covered veteran. This policy covers admission and access to, and participation, treatment, and employment in the University's programs, activities, and services. For more information on equal opportunity and affirmative action policies and compliant procedures for the Kauai Community College Campus contact: JoRae Baptiste, EEO/AA & Title IX Coordinator at (808) 245-8323.

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Enrollment & Registration Requirements

Any person interested in enrolling in KCC OCET courses must meet the following entrance requirements prior to the start of the each event, program or course.

- (1) Registration requires a full tuition payment unless otherwise stated.
- (2) Student must be at least 18 years old at the start of the program. Persons less than 18 years of age require the signature of a parent or guardian on a KCC OCET Assumption of Risk & Release form to be submitted with payment.
- (3) Meet the specialized educational, legal, or experience requirement for entrance into certain programs. Refer to the course description for specific course requirements.

Facilities

KCC OCET's administrative offices and classrooms are located in the One-Stop Center Phase 2 building on the KCC campus. The building is also home to the campus bookstore. In this building, KCC OCET has a 16 station PC computer, a 16 station Mac computer lab, and five classrooms all equipped with Smart Boards, digital projection and large screen TV equipment.

Outstanding Financial Obligation

Enrollment in KCC OCET events, programs, courses signifies consent to, and acceptance of all policies and procedures governing enrollment/registration, including financial liability. Participants who fail to remit payment when due, agree to pay the University of Hawai'i for all reasonable costs of collection, to include collection agency, attorney's and court fees.

Students who have any outstanding financial obligations to Kauai Community College and /or KCC OCET may be denied certification, diplomas, transcripts or enrollment into any of its programs until all obligations have been cleared.

Payment of Tuition & Fees

Tuition posted for KCC OCET courses includes all applicable fees, unless specified otherwise. Posted tuition rates may change without notice so it is advised that you check the KCC OCET website for the latest course information.

Payment can be made by phone, fax, postal mail and in person. In person payments at the OCET office can be made Monday through Friday 7:30am to 4:00pm and on Saturdays 7:30am to 12:00pm except for State Holidays and University of Hawai'i recess periods including Summer recess.

Checks should be made payable to "Kauai Community College". Checks returned due to insufficient funds are subject to a \$25 service fee.

KCC OCET accepts Credit and Debit Cards issued by: Discover, MasterCard, Diners' Club, VISA, JCB, and UnionPay. We highly encourage tuition payments be made with a credit or debit card as cash and check payment refunds will take 4 to 6 weeks to process.

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Safety, Security & Emergency Services

Campus Security is provided around-the-clock assistance to students, faculty, and staff. Incidents and concerns relating to safety and security should be reported directly immediately by calling the appropriate number below:

Campus Security 212-2679

Daytime Emergency 245-8230

Evening Administrator (until 7pm) 652-2996

Health services 245-8307

Emergency services **911** or **9-911** if dialing from a campus phone

Withdrawal & Refund Policies

A 100% tuition refund will be provided for withdrawal requests received at least three (3) business days (Monday-Friday, excluding holidays) during regular office hours, prior to the first class meeting day. 75% tuition refunds will be provided to requests made 24 hours (Monday-Friday, excluding holidays) during regular office hours, prior to the start of the second class meeting. No tuition refunds will be made after 24 hours prior to the start of the second class meeting due to salary commitments made to instructors. Agencies submitting purchase orders for student registration fees will be billed regardless of attendance, unless notification of withdrawal is made by the at least five (5) business days (Monday-Friday, excluding holidays) prior to the start of the event, program, or course during regular office hours. **Failure to attend class or notifying the instructor of intent to withdraw does not constitute an official withdrawal from the course.**

Refunds requests can be made by phone, fax, email, or postal mail (postmarked date will be used). Please allow 4 to 6 weeks for cash and check payment refunds to be processed.

Daily Estimated Population Averages
for the State of Hawaii: 2013 to 2014

On July 1, 2013, the resident population for the State of Hawaii was 1,408,987.

On July 1, 2014, the resident population for the State of Hawaii was 1,419,561.

On an average, between July 1, 2013 and July 1, 2014, there was an increase of 29 people per day:

52 births per day

31 deaths per day

24 more people moving into the State of Hawaii from foreign countries than those moving out of the State of Hawaii to foreign countries per day

14 more people moving out of the State of Hawaii to other states in the U.S. than those moving into the State of Hawaii from other states per day

9 more people moving into the State of Hawaii than those moving out of the State of Hawaii per day (includes both movement from foreign countries and movement from other states in the U.S.)

Note: Does not sum due to rounding and residual assignment.

Source: U.S. Census Bureau, Population Division estimates released on December 23, 2014; calculations by the Hawaii State Department of Business, Economic Development & Tourism, Research and Economic Analysis Division.



News Release

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U.S. Department of Labor
Employment and Training Administration
Washington, D.C. 20210
Release Number: USDL 15-49-NAT

Program Contacts:
Tom Stengle (202) 693-2991
Tony Sznoluch (202) 693-3176
Media Contact: (202) 693-4676

TRANSMISSION OF MATERIALS IN THIS RELEASE IS EMBARGOED UNTIL
8:30 A.M. (Eastern) Thursday, January 15, 2015

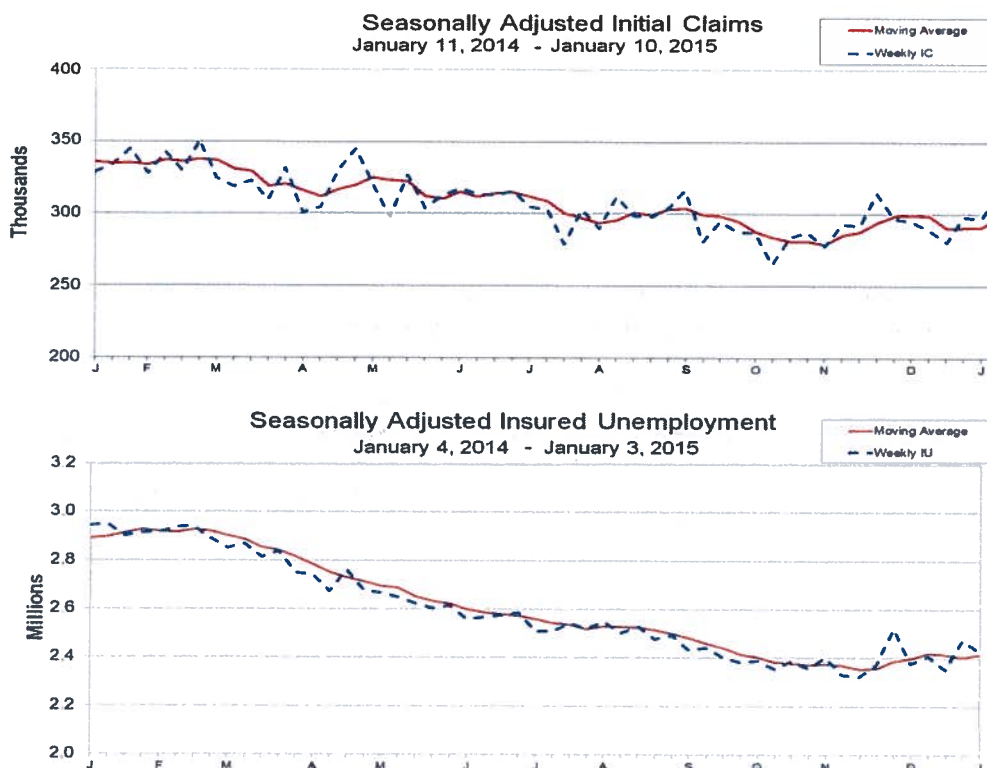
UNEMPLOYMENT INSURANCE WEEKLY CLAIMS

SEASONALLY ADJUSTED DATA

In the week ending January 10, the advance figure for seasonally adjusted **initial claims** was 316,000, an increase of 19,000 from the previous week's revised level. The previous week's level was revised up by 3,000 from 294,000 to 297,000. The 4-week moving average was 298,000, an increase of 6,750 from the previous week's revised average. The previous week's average was revised up by 750 from 290,500 to 291,250.

There were no special factors impacting this week's initial claims.

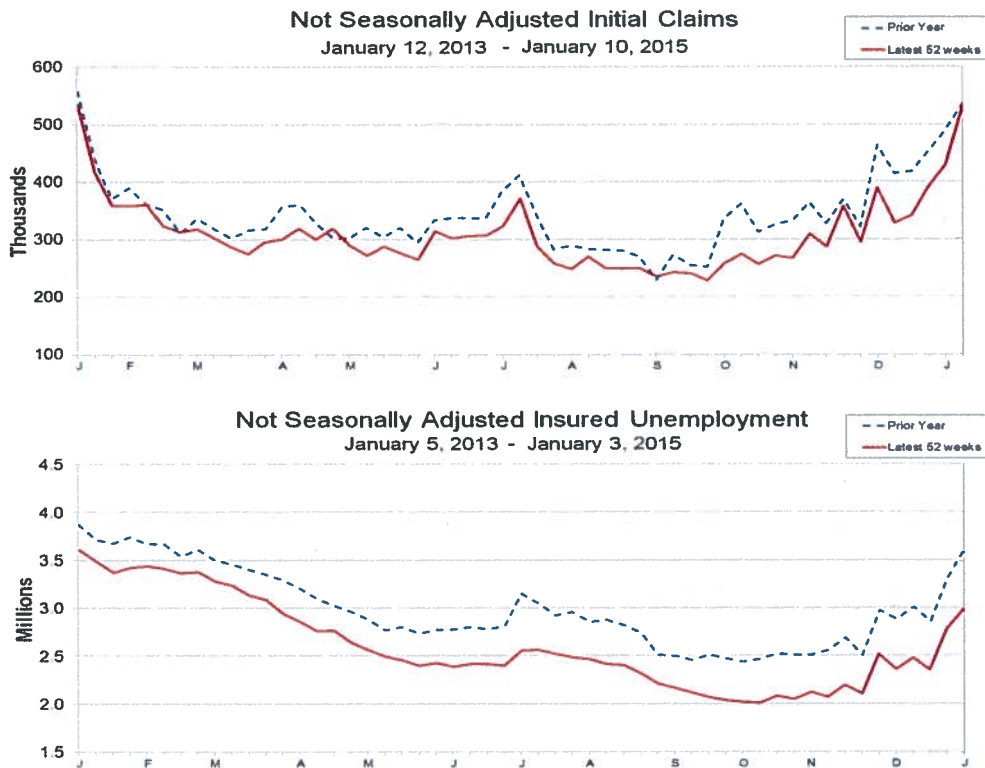
The advance seasonally adjusted **insured unemployment rate** was 1.8 percent for the week ending January 3, a decrease of 0.1 percentage point from the previous week's revised rate. The previous week's rate was revised up by 0.1 from 1.8 to 1.9 percent. The advance number for seasonally adjusted **insured unemployment** during the week ending January 3 was 2,424,000, a decrease of 51,000 from the previous week's revised level. The previous week's level was revised up 23,000 from 2,452,000 to 2,475,000. The 4-week moving average was 2,414,500, an increase of 11,500 from the previous week's revised average. The previous week's average was revised up by 6,000 from 2,397,000 to 2,403,000.



UNADJUSTED DATA

The advance number of actual initial claims under state programs, unadjusted, totaled 528,476 in the week ending January 10, an increase of 99,660 (or 23.2 percent) from the previous week. The seasonal factors had expected an increase of 66,724 (or 15.6 percent) from the previous week. There were 534,966 initial claims in the comparable week in 2014.

The advance unadjusted insured unemployment rate was 2.2 percent during the week ending January 3, an increase of 0.1 percentage point from the prior week. The advance unadjusted number for persons claiming UI benefits in state programs totaled 2,983,695, an increase of 199,554 (or 7.2 percent) from the preceding week. The seasonal factors had expected an increase of 262,328 (or 9.4 percent) from the previous week. A year earlier the rate was 2.8 percent and the volume was 3,611,093.



The total number of people claiming benefits in all programs for the week ending December 27 was 2,841,840, an increase of 435,146 from the previous week. There were 4,717,707 persons claiming benefits in all programs in the comparable week in 2013.

No state was triggered "on" the Extended Benefits program during the week ending December 27.

Initial claims for UI benefits filed by former Federal civilian employees totaled 1,243 in the week ending January 3, an increase of 222 from the prior week. There were 1,342 initial claims filed by newly discharged veterans, an increase of 426 from the preceding week.

There were 18,634 former Federal civilian employees claiming UI benefits for the week ending December 27, an increase of 2,106 from the previous week. Newly discharged veterans claiming benefits totaled 24,969, an increase of 1,447 from the prior week.

The highest insured unemployment rates in the week ending December 27 were in Alaska (5.0), New Jersey (3.4), Connecticut (3.3), Massachusetts (3.1), Montana (3.0), Rhode Island (3.0), Wisconsin (3.0), Pennsylvania (2.9), California (2.8), and Oregon (2.8).

The largest increases in initial claims for the week ending January 3 were in New York (+21,493), Georgia (+14,274), South Carolina (+8,955), Texas (+5,422), and Florida (+5,338), while the largest decreases were in California (-13,261), Michigan (-5,476), New Jersey (-3,852), Iowa (-3,542), and Massachusetts (-3,379).

UNEMPLOYMENT INSURANCE DATA FOR REGULAR STATE PROGRAMS

WEEK ENDING	January 10	January 3	Change	December 27	<u>Prior Year¹</u>
Initial Claims (SA)	316,000	297,000	+19,000	298,000	329,000
Initial Claims (NSA)	528,476	428,816	+99,660	389,757	534,966
4-Wk Moving Average (SA)	298,000	291,250	+6,750	290,750	336,250
WEEK ENDING	January 3	December 27	Change	December 20	<u>Prior Year¹</u>
Insured Unemployment (SA)	2,424,000	2,475,000	-51,000	2,352,000	2,945,000
Insured Unemployment (NSA)	2,983,695	2,784,141	+199,554	2,352,296	3,611,093
4-Wk Moving Average (SA)	2,414,500	2,403,000	+11,500	2,414,250	2,893,250
<u>Insured Unemployment Rate (SA)²</u>	1.8%	1.9%	-0.1	1.8%	2.2%
<u>Insured Unemployment Rate (NSA)²</u>	2.2%	2.1%	+0.1	1.8%	2.8%

INITIAL CLAIMS FILED IN FEDERAL PROGRAMS (UNADJUSTED)

WEEK ENDING	January 3	December 27	Change	<u>Prior Year¹</u>
Federal Employees (UCFE)	1,243	1,021	+222	1,588
Newly Discharged Veterans (UCX)	1,342	916	+426	1,752

PERSONS CLAIMING UI BENEFITS IN ALL PROGRAMS (UNADJUSTED)

WEEK ENDING	December 27	December 20	Change	<u>Prior Year¹</u>
Regular State	2,780,752	2,349,433	+431,319	3,293,996
Federal Employees	18,634	16,528	+2,106	22,914
Newly Discharged Veterans	24,969	23,522	+1,447	30,506
<u>Extended Benefits³</u>	2	5	-3	158
<u>State Additional Benefits⁴</u>	5,780	6,104	-324	3,812
<u>STC / Workshare⁵</u>	11,703	11,102	+601	15,658
<u>TOTAL⁶</u>	2,841,840	2,406,694	+435,146	4,717,707

FOOTNOTES

SA - Seasonally Adjusted Data, NSA - Not Seasonally Adjusted Data

1. Prior year is comparable to most recent data.
2. Most recent week used covered employment of 133,397,155 as denominator.
3. Information on the EB program can be found here: [EB Program information](#)
4. Some states maintain additional benefit programs for those claimants who exhaust regular, extended and emergency benefits. Information on states that participate, and the extent of benefits paid, can be found starting on page 4-5 of this link: [Extensions and Special Programs PDF](#)
5. Information on STC/Worksharing can be found starting on page 4-9 of the following link: [Extensions and Special Programs PDF](#)
6. Prior Year Total includes Emergency Unemployment Compensation (EUC08) claimants.

UNADJUSTED INITIAL CLAIMS FOR WEEK ENDED JANUARY 3, 2015

STATES WITH AN INCREASE OF MORE THAN 1,000

State	Change	State Supplied Comment
NY	+21,493	Layoffs in the transportation and warehousing, construction, and accommodation and food service industries.
GA	+14,274	Layoffs in the manufacturing, administrative and support, construction, and health care and social assistance industries.
SC	+8,955	Layoffs in the manufacturing industry.
TX	+5,422	Layoffs in the retail trade, transportation and warehousing, and manufacturing industries.
FL	+5,338	Layoffs in the agriculture, forestry, fishing and hunting, and retail trade industries.
TN	+5,195	Layoffs in the manufacturing, administrative and support, and construction industries.
AL	+3,555	Layoffs in the administrative and support and waste management and remediation service, construction, retail trade, manufacturing, wholesale trade, and accommodation and food service industries.
NC	+3,230	Layoffs in the accommodation and food service, and construction industries.
PA	+2,417	Layoffs in the arts, entertainment and recreation, and mining industries.
OR	+2,127	No comment.
WI	+1,740	No comment.
VA	+1,695	Layoffs in the manufacturing industry.
CO	+1,453	Layoffs in the mining, quarrying, and oil and gas industry.
IN	+1,403	Layoffs in the manufacturing industry.

STATES WITH A DECREASE OF MORE THAN 1,000

State	Change	State Supplied Comment
CA	-13,261	Fewer layoffs in the service industry.
MI	-5,476	Fewer layoffs in the manufacturing industry.
NJ	-3,852	Fewer layoffs in the educational service, accommodation and food service, transportation and warehousing, and public administration industries.
IA	-3,542	No comment.
MA	-3,379	No comment.
MD	-2,813	No comment.
OH	-2,255	No comment.
MO	-1,743	Fewer layoffs in the transportation and warehousing, accommodation and food service, and administrative and support and waste management and remediation service industries.
IL	-1,711	No comment.
PR	-1,373	No comment.
RI	-1,248	No comment.
VT	-1,038	No comment.

Seasonally Adjusted US Weekly UI Claims (in thousands)

Week Ending	Initial Claims	Change from		Insured Unemployment	Change from		IUR
		Prior Week	4-Week Average		Prior Week	4-Week Average	
January 4, 2014	333	-11	346.00	2,945	82	2,893.25	2.2
January 11, 2014	329	-4	336.25	2,951	6	2,899.75	2.3
January 18, 2014	334	5	335.00	2,903	-48	2,915.50	2.2
January 25, 2014	345	11	335.25	2,915	12	2,928.50	2.2
February 1, 2014	328	-17	334.00	2,918	3	2,921.75	2.2
February 8, 2014	343	15	337.50	2,936	18	2,918.00	2.2
February 15, 2014	330	-13	336.50	2,941	5	2,927.50	2.2
February 22, 2014	351	21	338.00	2,890	-51	2,921.25	2.2
March 1, 2014	325	-26	337.25	2,850	-40	2,904.25	2.2
March 8, 2014	319	-6	331.25	2,869	19	2,887.50	2.2
March 15, 2014	323	4	329.50	2,814	-55	2,855.75	2.1
March 22, 2014	310	-13	319.25	2,838	24	2,842.75	2.2
March 29, 2014	332	22	321.00	2,750	-88	2,817.75	2.1
April 5, 2014	301	-31	316.50	2,741	-9	2,785.75	2.1
April 12, 2014	305	4	312.00	2,674	-67	2,750.75	2.0
April 19, 2014	330	25	317.00	2,761	87	2,731.50	2.1
April 26, 2014	345	15	320.25	2,676	-85	2,713.00	2.0
May 3, 2014	321	-24	325.25	2,666	-10	2,694.25	2.0
May 10, 2014	298	-23	323.50	2,648	-18	2,687.75	2.0
May 17, 2014	327	29	322.75	2,623	-25	2,653.25	2.0
May 24, 2014	304	-23	312.50	2,603	-20	2,635.00	2.0
May 31, 2014	313	9	310.50	2,615	12	2,622.25	2.0
June 7, 2014	318	5	315.50	2,559	-56	2,600.00	1.9
June 14, 2014	314	-4	312.25	2,568	9	2,586.25	2.0
June 21, 2014	313	-1	314.50	2,575	7	2,579.25	2.0
June 28, 2014	316	3	315.25	2,586	11	2,572.00	2.0
July 5, 2014	305	-11	312.00	2,508	-78	2,559.25	1.9
July 12, 2014	303	-2	309.25	2,508	0	2,544.25	1.9
July 19, 2014	279	-24	300.75	2,542	34	2,536.00	1.9
July 26, 2014	303	24	297.50	2,519	-23	2,519.25	1.9
August 2, 2014	290	-13	293.75	2,549	30	2,529.50	1.9
August 9, 2014	312	22	296.00	2,502	-47	2,528.00	1.9
August 16, 2014	299	-13	301.00	2,528	26	2,524.50	1.9
August 23, 2014	298	-1	299.75	2,478	-50	2,514.25	1.9
August 30, 2014	304	6	303.25	2,492	14	2,500.00	1.9
September 6, 2014	316	12	304.25	2,432	-60	2,482.50	1.8
September 13, 2014	281	-35	299.75	2,442	10	2,461.00	1.8
September 20, 2014	295	14	299.00	2,402	-40	2,442.00	1.8
September 27, 2014	288	-7	295.00	2,382	-20	2,414.50	1.8
October 4, 2014	287	-1	287.75	2,389	7	2,403.75	1.8
October 11, 2014	266	-21	284.00	2,355	-34	2,382.00	1.8
October 18, 2014	284	18	281.25	2,387	32	2,378.25	1.8
October 25, 2014	288	4	281.25	2,356	-31	2,371.75	1.8
November 1, 2014	278	-10	279.00	2,403	47	2,375.25	1.8
November 8, 2014	293	15	285.75	2,333	-70	2,369.75	1.8
November 15, 2014	292	-1	287.75	2,323	-10	2,353.75	1.8
November 22, 2014	314	22	294.25	2,372	49	2,357.75	1.8
November 29, 2014	297	-17	299.00	2,520	148	2,387.00	1.9
December 6, 2014	295	-2	299.50	2,378	-142	2,398.25	1.8
December 13, 2014	289	-6	298.75	2,407	29	2,419.25	1.8
December 20, 2014	281	-8	290.50	2,352	-55	2,414.25	1.8
December 27, 2014	298	17	290.75	2,475	123	2,403.00	1.9
January 3, 2015	297	-1	291.25	2,424	-51	2,414.50	1.8
January 10, 2015	316	19	298.00				

Initial Claims Filed During Week Ended January 3								Insured Unemployment For Week Ended December 27						
INITIAL CLAIMS								INSURED UNEMPLOYMENT						
CHANGE FROM								CHANGE FROM						
STATE	STATE	LAST WEEK	YEAR AGO	UCFE ¹	UCX ¹	STATE	(%) ²	LAST WEEK	YEAR AGO	UCFE ¹	UCX ¹	ALL PROGRAMS	EXCLUDING RAILROAD RETIREMENT	
Alabama	7785	3555	-3858	11	23	30194	1.7	4980	-10154	130	295		30619	
Alaska	1240	9	-213	12	7	15804	5.0	2463	-3441	282	104		16190	
Arizona	3372	700	-817	22	7	29869	1.2	1401	-5190	329	255		30453	
Arkansas	4531	-354	-1052	14	8	28807	2.6	6189	-4983	115	292		29214	
California	40784	-13261	-14087	262	180	420154	2.8	42923	-52068	3479	4631		428264	
Colorado	3689	1453	-96	40	47	33285	1.4	3182	-7704	527	934		34746	
Connecticut	8074	580	621	3	6	54094	3.3	9896	-6962	78	220		54392	
Delaware	1544	348	398	0	1	9891	2.4	2777	-1633	27	59		9977	
District of Columbia	371	106	16	30	0	9664	1.8	336	-2812	358	23		10045	
Florida	13599	5338	-3602	17	116	99478	1.3	34637	-2630	392	855		100725	
Georgia	21641	14274	-5878	26	48	60859	1.6	23355	-16056	382	800		62041	
Hawaii	2018	476	-346	4	11	9763	1.7	1587	-1069	114	294		10171	
Idaho	3248	514	-45	12	1	14667	2.4	1436	-3856	127	20		14814	
Illinois	15905	-1711	-1941	10	31	153836	2.7	22167	-26295	470	701		155007	
Indiana	7564	1403	-482	15	16	35938	1.3	4478	-17585	183	197		36318	
Iowa	6786	-3542	360	3	7	35754	2.4	8088	-4002	65	130		35949	
Kansas	4164	408	-133	6	2	20446	1.6	3125	-4933	104	215		20765	
Kentucky	7880	-480	-1546	19	13	28893	1.7	6215	-3520	378	490		29761	
Louisiana	1814	248	-428	7	10	21477	1.1	1149	-2966	62	126		21665	
Maine	2252	577	-186	2	3	13373	2.3	1800	-2437	57	56		13486	
Maryland	5879	-2813	34	29	24	55745	2.3	6781	-7332	545	427		56717	
Massachusetts	10746	-3379	2976	10	32	100536	3.1	17137	2774	382	552		101470	
Michigan	19753	-5476	470	34	39	95019	2.4	18674	-26706	305	496		95820	
Minnesota	8289	991	-1330	16	7	72932	2.7	14351	-7766	202	299		73433	
Mississippi	2532	-506	-463	27	6	16415	1.5	2470	-8549	113	143		16671	
Missouri	9915	-1743	-2820	37	14	49493	1.9	9500	-12074	736	218		50447	
Montana	2203	468	277	61	8	12787	3.0	1864	-2037	618	61		13466	
Nebraska	1962	-685	-123	3	4	11662	1.3	2214	-2071	39	31		11732	
Nevada	3151	-763	-181	11	4	29585	2.6	-1405	-3062	190	238		30013	
New Hampshire	1435	-462	-52	0	5	8333	1.4	1309	-1757	6	24		8363	
New Jersey	17841	-3852	1867	7	18	128484	3.4	16105	-22143	315	566		129365	
New Mexico	1118	-465	-107	11	9	14399	1.9	1421	-2755	368	170		14937	
New York	41489	21493	-10607	76	60	222340	2.6	37373	-42385	961	1308		224609	
North Carolina	6685	3230	-979	8	20	41726	1.1	4335	-34005	195	594		42515	
North Dakota	867	-254	-271	2	1	6099	1.4	1213	-304	17	14		6130	
Ohio	14893	-2255	-1463	15	52	90645	1.8	12276	-19278	230	639		91514	
Oklahoma	2988	797	1154	6	16	16260	1.1	1172	-4055	65	216		16541	
Oregon	9224	2127	-752	67	25	45852	2.8	8215	-8799	810	382		47044	
Pennsylvania	31466	2417	-4027	92	83	159690	2.9	19237	-38740	979	919		161588	
Puerto Rico	254	-1373	-71	0	1	23953	2.6	-3114	-2961	168	311		24432	
Rhode Island	1978	-1248	268	2	0	13378	3.0	2738	-467	36	71		13485	
South Carolina	10501	8955	-1570	6	25	24915	1.4	6355	-12590	52	237		25204	
South Dakota	508	140	-32	4	4	3365	0.9	445	-306	49	5		3419	
Tennessee	10556	5195	-1294	10	19	32110	1.2	4112	-8601	233	307		32650	
Texas	13471	5422	-2477	56	192	144823	1.3	24671	-24021	1129	3363		149317	
Utah	2146	288	142	62	7	14260	1.2	1098	-4940	579	91		14930	
Vermont	978	-1038	-103	6	3	7646	2.6	1474	-692	27	17		7690	
Virgin Islands	20	6	0	0	0	784	2.1	198	0	10	10		804	
Virginia	6459	1695	-3056	10	16	38118	1.1	5388	-9186	403	903		39424	
Washington	10632	-281	-1962	43	93	72447	2.5	9418	-10924	701	1332		74480	
West Virginia	1387	-4	-411	2	8	17258	2.5	2387	-4147	102	107		17467	
Wisconsin	18501	1740	410	9	7	82129	3.0	19628	-12702	176	172		82477	
Wyoming	728	51	147	6	3	4707	1.7	621	-1369	234	49		4990	
Totals	428816	39059	-59721	1243	1342	2784141	2.1	431845	-514246	18634	24969		2827746	

Figures Appearing In columns showing Over-The-Week Changes reflect all revisions in data for prior week submitted by State agencies.

1. The Unemployment Compensation program for Federal Employees (UCFE) and the Unemployment Compensation for Ex-servicemembers (UCX) exclude claims filed jointly under other programs to avoid duplication.
2. Rate is not seasonally adjusted. The source of US total covered employment is BLS.

TECHNICAL NOTES

This news release presents the weekly unemployment insurance (UI) claims reported by each state's unemployment insurance program offices. These claims may be used for monitoring workload volume, assessing state program operations and for assessing labor market conditions. States initially report claims directly taken by the state liable for the benefit payments, regardless of where the claimant who filed the claim resided. These are the basis for the advance initial claims and continued claims reported each week. These data come from ETA 538, Advance Weekly Initial and Continued Claims Report. The following week initial claims and continued claims are revised based on a second reporting by states that reflect the claimants by state of residence. These data come from the ETA 539, Weekly Claims and Extended Benefits Trigger Data Report.

A. Initial Claims

An initial claim is a claim filed by an unemployed individual after a separation from an employer. The claimant requests a determination of basic eligibility for the UI program. When an initial claim is filed with a state, certain programmatic activities take place and these result in activity counts including the count of initial claims.

The count of U.S. initial claims for unemployment insurance is a leading economic indicator because it is an indication of emerging labor market conditions in the country. However, these are weekly administrative data which are difficult to seasonally adjust, making the series subject to some volatility.

B. Continued Weeks Claimed

A person who has already filed an initial claim and who has experienced a week of unemployment then files a continued claim to claim benefits for that week of unemployment. Continued claims are also referred to as insured unemployment.

The count of U.S. continued weeks claimed is also a good indicator of labor market conditions. Continued claims reflect the current number of insured unemployed workers filing for UI benefits in the nation. While continued claims are not a leading indicator (they roughly coincide with economic cycles at their peaks and lag at cycle troughs), they provide confirming evidence of the direction of the U.S. economy.

C. Seasonal Adjustments and Annual Revisions

Over the course of a year, the weekly changes in the levels of initial claims and continued claims undergo regularly occurring fluctuations. These fluctuations may result from seasonal changes in weather, major holidays, the opening and closing of schools, or other similar events. Because these seasonal events follow a more or less regular pattern each year, their influence on the level of a series can be tempered by adjusting for regular seasonal variation. These adjustments make trend and cycle developments easier to spot.

At the beginning of each calendar year, the Bureau of Labor Statistics provides the Employment and Training Administration (ETA) with a set of seasonal factors to apply to the unadjusted data during that year.

Concurrent with the implementation and release of the new seasonal factors, ETA incorporates revisions to the UI claims historical series caused by updates to the unadjusted data.

[Weekly Claims Archives](#)

[Weekly Claims Data](#)

U.S. Department of Labor news materials are accessible at <http://www.dol.gov>. The Department's [Reasonable Accommodation Resource Center](#) converts Departmental information and documents into alternative formats, which include Braille and large print. For alternative format requests, please contact the Department at (202) 693-7828 (voice) or (800) 877-8339 (federal relay).

THE SENATE
TWENTY-SEVENTH LEGISLATURE,
2014
STATE OF HAWAII

Act 82 5/20/14

S.B. NO. 2609
S.D. 1
H.D. 2
C.D. 1

A BILL FOR AN ACT

RELATING TO MINIMUM WAGE.

BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF HAWAII:

SECTION 1. Section 387-2, Hawaii Revised Statutes, is amended to read as follows:

"§387-2 Minimum wages. (a) Except as provided in section 387-9 and this section, every employer shall pay to each employee employed by the employer, wages at the rate of not less than:

- (1) \$6.25 per hour beginning January 1, 2003;
- (2) \$6.75 per hour beginning January 1, 2006; [and]
- (3) \$7.25 per hour beginning January 1, 2007[-];
- (4) \$7.75 per hour beginning January 1, 2015;
- (5) \$8.50 per hour beginning January 1, 2016;
- (6) \$9.25 per hour beginning January 1, 2017; and
- (7) \$10.10 per hour beginning January 1, 2018.

(b) The hourly wage of a tipped employee may be deemed to be increased on account of tips if the employee is paid not less than:

- (1) 25 cents;
- (2) 50 cents per hour beginning January 1, 2015; and
- (3) 75 cents per hour beginning January 1, 2016,

below the applicable minimum wage by the employee's employer and the combined amount the employee receives from the employee's employer and

in tips is at least 50 cents more than the applicable minimum wage[7];
provided that beginning January 1, 2015, the combined amount the
employee receives from the employee's employer and in tips is at least
\$7.00 more than the applicable minimum wage."

SECTION 2. Statutory material to be repealed is bracketed and stricken. New statutory material is underscored.

SECTION 3. This Act shall take effect upon its approval.

Report Title:

Labor; Minimum Wage; Tip Credit

Description:

Increases minimum wage rate to \$7.75 per hour beginning on 1/1/15, \$8.50 per hour beginning on 1/1/16, \$9.25 per hour beginning on 1/1/17, and \$10.10 per hour beginning on 1/1/18. Increases the tip credit to 50 cents per hour beginning on 1/1/15, and 75 cents per hour beginning on 1/1/16; provided that beginning 1/1/15, the combined amount the employee receives in wages and tips is at least \$7 more than the applicable minimum wage. (CD1)

The summary description of legislation appearing on this page is for informational purposes only and is not legislation or evidence of legislative intent.

Honolulu Star-Advertiser, Hawaii's news leader. - Would-be labor chief rendered ineligible by state Constitution - Hawaii News - Honolulu Star-Advertiser

StarAdvertiser.com

Would-be labor chief rendered ineligible by state Constitution

By Gordon Y.K. Pang

POSTED: 01:30 a.m. HST, Jan 21, 2015

Gov. David Ige has withdrawn his nomination of Elizabeth Kim to serve as state labor director after learning that under the Hawaii Constitution any officer he picks must have resided in the state for the year preceding appointment, a key Ige adviser said Tuesday.

The administration first learned of the language in the Constitution on Monday when the Honolulu Star-Advertiser asked Ige's communications director, Cindy McMillan, whether it would apply to Kim's nomination. The administration, with the help of the Department of the Attorney General, then researched the issue for about 24 hours before concluding her appointment would violate the Constitution, said Mike McCartney, Ige's chief of staff.

Article V, Section 6, of the Constitution, which discusses "executive and administrative offices and departments," states that any officer appointed by the governor to lead a state department or office "shall have been a resident of this (s)tate for at least one year immediately preceding that person's appointment."

State officials could not find any previous case in which the section came into play and affected a nomination, McCartney said.

Kim has been an appointee of President Barack Obama's and working in Washington, D.C., as the director of the Office of the Executive Secretariat within the U.S. Department of Labor, essentially heading a high-level team that advises the labor secretary and deputy secretary.

Kim was not born in Hawaii, but spent her intermediate and high school years here, graduating from Kaiser High School, McCartney said. She attended college on the mainland and has worked largely in Washington. Kim has not resided in Hawaii since her high school years, he said. Kim's parents live in Hawaii.

McCartney took responsibility for the error. "I should have caught it. I didn't see that provision," he said. "It's clear. It's not productive to argue about it. I think we've got to get on with our work."

Language in the Hawaii Revised Statutes requiring Hawaii residency of state and county employees was repealed by the state Legislature in 2000 after the provision was successfully challenged as violating the equal protection clause of the U.S. Constitution. But the Hawaii Constitution is clear when it comes to appointed officers, McCartney said.

"There's a differentiation between employees and officers who are appointed by the governor

and have to have the advice and consent of the Senate."

The administration is now seeking other candidates to head the state Department of Labor and Industrial Relations. Dwight Takamine, the holdover labor director from the Abercrombie administration, is expected to continue in that role for the time being.

Meanwhile, McCartney said, Kim badly wants to come back to Hawaii and work for the administration, and Ige wants her involved in some way. "So we're exploring ways that Ms. Kim can continue service in our administration because these are the kind of people we want to attract and bring to government. I'm disappointed that (the nomination) didn't work out ... (but) we'll try to find a place in the administration where she can serve in a different capacity."

Asked whether the administration considered letting Kim serve as acting labor director for a year while she gained her residency requirement, McCartney said, "We can't do that. She has to go in where she's an employee, not an officer, so there are some positions we are looking at."

McCartney called the situation unfortunate and said Kim's selection was valued by the governor. "We want talented people like her to come home and help."

Given that desire, the administration might look into the possibility of proposing a change to eliminate the one-year residency requirement for state officers.

But changing any language in the state Constitution requires an amendment that needs to be voted on by Hawaii's electorate, and the issue gets on the ballot only if two-thirds of both the House and Senate approve it. Those who crafted the Constitution must have had a reason to include such a provision, and any change would be a serious matter, McCartney said.

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Draft Implementation Timeline for WIOA (11/14/14)

State and Counties

POLICY PRIORITIES

1. Create a business-centric focus for workforce programs
2. Align and improve coordination of programs
3. Better focus Hawaii's limited resources

4. Streamline public workforce (state and local) delivery systems
5. Include performance measurements to evaluate success
6. Ensure programs support priority populations (hard-to-serve individuals, those with disabilities, veterans)

Phase I: Create a Structure to Prioritize Workforce Transformation

- Redefine duties of the Governor's Workforce Development Council and Local Boards under WIOA
- Inventory state and local workforce programs
- Develop an approval and vetting process to move forward system enhancement recommendations

Phase II: Create Efficiencies in State and Local Programs

- Develop simple set of workforce-based success measures to track program effectiveness
- Prioritize veterans as a ready workforce by improving how the state gives credit for military training and experience
- Provide training dollars to Hawaii's incumbent workforce through public-private partnerships
- Identify and advance workforce system policy reforms to unify and align the system
- Enhance HireNet Hawaii to support individuals in job searches and businesses in worker searches

Phase III: Unify and Align State's Workforce Programs

- Improve support of businesses struggling to find workers
- Prioritize veterans as a ready workforce by providing support to transitioning veterans and marketing opportunities to veterans and businesses

GOVERNANCE:

State Agencies: DLIR, DOE (Adult Ed), DHS(DVR)

Local Level: City and County of Honolulu, Counties of Hawaii, Maui and Kauai

PROJECTS:

- Advance a unified workforce system proposal

- Create a dashboard to highlight aligned workforce success measures
- Expand business resources centers in the four comprehensive American Job Centers statewide
- Create virtual online access and single point of entry for business and job seeker
- Enhance online tools and access to the tools for career pathway exploration for Hawaii students

DRAFT TIMELINE FOR STATE AND COUNTIES (11/14/14)

SEPTEMBER –NOVEMBER 2014

1. Convene Core Partners—Adult Education, DVR
2. Readiness Consultations with Federal Project Officer
3. Analyze State Board composition and functions-determine changes necessary
- 4.
- 5.

NOVEMBER TO DECEMBER 2014

1. PREPARE DRAFT IMPLEMENTATION PLAN AND TIMELINE
2. *COUNTIES DRAFT RFP FOR YOUTH AND ONE-STOP OPERATOR*
3. INPUT TO PROPOSED REGULATIONS --dol.wioa@dol.gov

4. ANALYZE LOCAL BOARD REQUIREMENTS, DETERMINE CHANGES NECESSARY
5. EXTEND THIS YEAR'S PERIOD OF INITIAL ELIGIBILITY TO JUNE 30, 2015
6. Form team for January 8-9, 2015—sector strategy training in Oakland
- 7.
- 8.

NOVEMBER 2014 TO MARCH 2015

1. Learn about and analyze WIOA Requirements (see attached list).
2. Map Assets with Core Partners
3. Conduct RFP for youth provider and One-Stop Operator
4. If selected, attend Jan 8-9- sector strategy training in Oakland
5. January 15- draft regulations published, provide comments
6. State—with counties—draft ETP policies, criteria
7. Identify other policies and procedures to be developed and/or revised
8. Counties draft ETP solicitation documents
9. Prepare WIOA Implementation Plan, including State's draft ETP policies and criteria and other draft policies, share with WDC for comments during tentatively scheduled February 19 WDC meeting
10. Draft revised contract language, budget forms

NOVEMBER 2014 TO MARCH 2015 (CONT'D)

11. Develop transition plans for programs, services, and participants; closeout procedures for WIA.
- 12.
- 13.
14. Regional Monitoring –comprehensive review
- 15.
- 16.

April 2015

1. Counties conduct solicitations for new ETPs that include performance information

2. Counties select Youth Provider, One-Stop Operator
3. Counties execute contracts with Youth Provider, One-Stop Operator using carryover funds ?
4. Counties orient new provider/Operator
5. Counties prepare transition of old provider/Operator to new provider/Operator
6. State allocates WIOA funds to Counties
7. State begins preparing WIOA contracts with Counties
- 8.
- 9.

FEBRUARY TO JUNE 2015

1. Regional Coordination – Build regional coalitions for WIOA development and implementation
2. Industry/Employer Leadership – Engage with employers and organized labor in industries that are driving regional employment.

FEBRUARY TO JUNE 2015 (CONTINUED)

3. Increase Skills/Credential Attainment – Connect career education and training directly to jobs, especially via “earn and learn” models, and validate which credentials are recognized by employers.
4. Performance & Accountability – Implement performance metrics that reflect State and regional priorities
5. System Alignment – Coordinate program performance measures, services, and funding to achieve greater scale around solving big employment challenges.
6. Develop strategies and adopt policies from Transition Teams’ Work
7. System -Wide Training
- 8.
- 9.
- 10.
- 11.

JULY 2015

1. WIOA Goes Live
2. Service Strategies in Effect – Year of Learning and Tinkering
3. State and Local Plans Continue for Year 1
4. Performance Systems Continue for Year 1

JANUARY 2016

Final Rules Published (by 1/22)

MARCH 2016

1. State Unified Plan Due to Region/ETA (by 3/3)
2. Performance Negotiations with ETA Region 6

JUNE 2016

Employer measure(s) defined by USDOL, ED (by June 30)

JULY 2016

1. One-Stop Infrastructure Cost Requirements Take Effect (July 1)
2. Common Identifier of O-S to be Implemented (July 1)

Attachment 1

Key WIOA Transition Areas

1. Unified/Combined Planning
 2. Governance (State/Local Boards & Counties, including new provisions to share information)
 3. Regional Activities (coordination/planning for economic and workforce development)
 4. Systems Design (One-Stop, Adult/DW Career Services, Enhanced Employer, Labor and Apprenticeship Engagement, level of Wagner-Peyser integration)
 5. Youth Services
 6. Partnerships (identify non-Core partners who need to be included)
 7. Labor Market Information
 8. Performance
 9. Fiscal (including transferability of funds, minimum allocation protections [e.g. DW] and new requirements [e.g. 20% of local Youth allotments must be used for work experience and summer jobs])
- Inventory Impacted Policies that must be reissued for WIOA (Eligibility, Eligible Training Providers, Veterans Priority, etc.)
 - Establish WIOA Strategy for all Key Transition Areas by:
 - a. Determining policy challenges
 - b. Identifying Statutory/Regulatory Barriers
 - c. Listing other obstacles, e.g. conflicting policies/procedures
 - d. Decide whether further research is needed
 - e. Develop solutions and recommendations.

Attachment 2

Possible Topics for Discussion and Learning

1. Section 3. Definitions
2. Sec. 101 State Workforce Boards—State
3. Sec. 102. Unified State Plan--- defer to later date
4. Sec. 103—Combined State Plan—
5. Sec. 106. Workforce Development Areas-
6. Sec. 107. Local Workforce Development Boards
7. Sec. 108. Local Plan.
8. Sec. 111. Funding of State and Local Boards
9. Sec. 116 Performance Accountability System
10. Sec. 121 Establishment of One-Stop Delivery System
11. Sec. 122. Identification of eligible providers of training services—State
12. Sec. 123 Eligible providers of youth workforce investment activities

13. Sec. 129 Use of funds for youth workforce investment activities
14. Sec. 134 Use of funds for employment and training activities
15. SUBTITLE E—ADMINISTRATION—State

-- Sec. 181-195

Q. When will the Workforce Innovation and Opportunity Act Notice of Proposed Rulemaking be published?

A. The Workforce Innovation and Opportunity Act (WIOA), enacted July 22, 2014, provides many opportunities to advance a customer-centered workforce investment system driven by the needs of job seekers and employers, to support strong regional economies, and to provide individuals with pathways to the middle class and beyond.

WIOA establishes an aggressive timeframe for the Departments of Labor and Education to publish a set of regulations for implementation. The Departments continue to work diligently together to develop these regulations, informed in part by outreach to outside stakeholders, as appropriate. While we continue to work toward completion of this important and complex proposal, the publication of the proposed regulations is currently anticipated to occur in Spring 2015, rather than January 18, 2015, as stipulated in WIOA.

In Spring 2015, the Departments of Labor and Education plan to concurrently publish five Notices of Proposed Rulemaking (NPRMs) to implement WIOA. One of these will be a joint NPRM involving jointly administered activities including unified and combined state plans, performance, and aspects of the one-stop system. Another NPRM will implement the remaining provisions of Title I and Title III that are administered by the Department of Labor. Three additional NPRMs involve Department of Education programs, including one implementing Title II Adult Education and Literacy and two implementing the Title IV Amendments to the Rehabilitation Act of 1973 of WIOA. These five NPRMs will be published in the Federal Register and posted on www.regulations.gov, where public comments can be submitted following publication. The Departments of Labor and Education will analyze these public comments, and anticipate issuing Final Rules implementing WIOA in early 2016.

Because many provisions of WIOA go into effect July 1, 2015, the Department of Labor's Employment and Training Administration (ETA) also will issue operating guidance in Spring 2015 to support implementation. In addition, ETA intends to issue targeted guidance documents in the Spring, accompanied by technical assistance activities. Once issued, the guidance can be accessed at www.doleta.gov/WIOA/.

To achieve successful implementation and the full vision of WIOA, ETA will continue to consult with the workforce system and strongly advises states and local areas to begin planning and taking action to prepare to implement WIOA immediately. There are legislative and technical assistance tools currently available at www.doleta.gov/wioa that can support initial WIOA transitional activities.

